



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

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www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 7:00 p.m. on Monday September 24, 2007, at the District Office located at 1072 Tico Road, Ojai California.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

7. **Ojai Valley Sanitary District Proposed Ordinance No. OVSD-55 Amendment to Ordinance No. OVSD-2 Service Charge Rules and Regulations**
- a. Conduct the Second reading, by title only, of Ordinance No. OVSD-55, Amendment To Ordinance OVSD-2 Service Charge Rules and Regulations; and
 - b. Conduct the public hearing:
 - 1. Open public hearing.
 - 2. Receive staff report and recommendations.
 - 3. Report of written communications by Clerk of the Board.
 - 4. Public comment.
 - 5. Close public hearing.
 - 6. Discussion by Board of Directors.
 - c. Adopt Ordinance No. OVSD-55, with new rates effective October 2, 2007.

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

8. **Approval of Minutes** - Regular Meeting August 27, 2007 and Special Meeting September 17, 2007 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)
9. **727 Villanova Annexation (OVSD-2007-04) – Resolution No. 2007-10**
- a. Find the 727 Villanova Annexation (OVSD 2007-04) to be Categorically Exempt in accordance with CEQA Section 15319 (b);
 - b. Direct Staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
 - c. Adopt Resolution No.2007-10 initiating proceedings for the 727 Villanova Annexation (OVSD 2007-04);
10. **Approval of Checks**
- Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

11. **Fiscal Year 2006/2007 Annual Independent Financial Audit**
 - a. Receive a verbal report by Mark Poindexter, CPA about the Fiscal Year 2006/2007 independent financial audit report,
 - b. Accept the audit report as meeting the contract requirements and authorize the payment of any fees due for its preparation,
 - c. Direct distribution of copies of the report to the State Controller, County Auditor-Controller and other interested parties.

12. **Resolution 2007-11 Policies and Procedures For Providing Priority Service To Affordable Housing**

Adopt Resolution 2007-1, Adopting Policies and Procedures For Providing Priority Service to Affordable Housing Projects.

13. **Replacement of Air Conditioning Unit In Chemical Building – Motor Control Center**
 - a. Authorize staff to replace the Chemical Building Air Conditioning unit as proposed from Air Care Heating and Air Conditioning for a total cost of \$7,433.00, including tax & installation; and
 - b. Adopt Budget Adjustment No. 2008-05, transferring \$7,433.00 from Treatment Plant Replacement Reserve into Major Expenditures-Treatment Plant.

14. **Replacement of HVAC System In Crew Building**
 - a. Accept Air Car Heating and Air Conditioning's proposal to replace the HVAC unit in the crew building in an amount not to exceed \$11,445; and
 - b. Adopt Budget Adjustment No. 2008-06 transferring funds from the Building Replacement Reserve into the Major Expenditure-Office account to cover the cost of this replacement.

15. **Meiners Oaks County Water District's Well Use Agreement**

Authorize the General Manager to sign the Meiners Oaks County Water District's Agreement for the Ojai Valley Sanitary District's use of the identified well.

16. **2007 Debt Issue – Collection System Capital Improvement Plan Projects**

- a. Select Michael Engelbrecht, Wells Fargo as the financial advisor for the District in obtaining the new debt issue to fund the CSCIP projects with net proceeds of \$7,000,000; and
- b. Direct staff to work with the financial advisor to proceed with the issuance of the debt in an expedient manner.

17. **Contract Nos. 2007-08 & 2007-09 – Reconstruction Design In Shady Lane At Ojai Avenue and Vallerio Road At Maricopa Highway**

- a. Authorize the Chairman to sign Contract No. 2007-08, Design for Shady Lane at Ojai Avenue Sewer Reconstruction, and Contract No. 2007-09, Design for Vallerio at Maricopa Highway Sewer Reconstruction, Between the Crabtree Group, Inc. and the Ojai Valley Sanitary District; and
- b. Adopt Budget Adjustment No. 2007-07 to provide funding for these contracts.

18. **Day of Service At Request of Board – November 2007 CEQA Update Session**

Designate attendance at the November 2007 Ventura County CEQA Update Session as a day of service at the request of the Board for any Directors interested in attending.

INFORMATION ITEMS – FOR RECEIPT & FILE

19. **Pre-Treatment Program Update**

20. **Fats, Oil & Grease (FOG) Collection And Energy Production**

21. **California Water/Wastewater Agency Response Network Agreement – Equipment Rental Rate**

22. **Monthly Investment Report**

23. **Monthly Financial Reports**

24. **Staff Reports - Operations, Administration and Management of the District**

25. **Committee Reports**

26. **Oral Reports On Meetings, Seminars, or Conferences Attended**

27. **Items of Interest/Correspondence/Articles**

28. **Discussion** (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
- b. Board Members
- c. General Manager

29. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout - Clerk Of The Board

**Date & Time Posted At
District Office**