



## OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

### **NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN** that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 7:00 p.m. on Monday August 24, 2009 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

### **PUBLIC INPUT:**

**All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.**

#### **Items Not On The Agenda:**

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

#### **Items On The Agenda:**

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

### **AGENDA**

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

**PUBLIC HEARINGS:**

None

**CONSENT ITEMS:** - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Regular Meeting July 27, 2009 and Special Meeting August 3, 2009 (a recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Approval of Checks**

Approve the checks and warrants for payment as submitted.

**ACTION ITEMS:**

9. **Easement Maintenance – Concrete Driveway Repair**

Authorize the General Manager to sign the agreement with GN Concrete Construction to remove and replace 1,710 square feet of damaged concrete driveway in the District's easement off Rice Road for a cost not to exceed \$12,175.

10. **Biosolids Hauling and Processing – Contract No. 2009-20**

11. Authorize the Chairman to sign Contract No.2009-20 for biosolids hauling and processing with McCarthy Family Farms, Inc. d.b.a. Liberty Composting, Inc.  
**Root Control – Contract No. 2009-21 – Duke’s Sales & Service, Inc.**
- Authorize the Chairman to sign Contract No. 2009-21 Agreement For Root Control Services Between Ojai Valley Sanitary and Duke’s Root Control, Inc., in an amount not to exceed \$40,708.
12. **NAS Server Replacement Purchase**
- a. Authorize the General Manager to purchase a Excel Meridian network attached storage unit for a cost of \$17,919; and
  - b. Adopt Budget Adjustment No. 2010-04 transferring \$17,919 from the Equipment Replacement Reserve into the Major Expenditures-Office account to cover the cost of this purchase.
13. **Contract No. 2009-16 – Evaluate Regulatory & Flooding Issues On Property North of Treatment Plant**
- a. Authorize the Chairman to sign Contract No. 2009-16 between the District and Hawks and Assoc for consulting services, in an amount not to exceed \$9,800; and
  - b. Adopt Budget Adjustment No. 2010-03 transferring \$9,800 from the Treatment Plant Expansion Reserve into the Major Expenditures-Office account to cover the cost of Contract No. 2009-16; and
  - c. Establish the date for a Special Meeting to review the acquisition of other properties for satellite water reclamation plants.
14. **California Special Districts Association – Board Elections**
- a. Select one of the five candidates on the CSDA ballot to vote for to fill Region 5's Seat A on the CSDA Board of Directors; and
  - b. Direct staff to cast the ballot for the selected candidate and to return the ballot to the CSDA office prior to the deadline of September 16, 2009.
15. **Illegal Connection Ad Hoc Committee – Change to Standing Committee**
- a. Decide if the Illegal Sewer Connections Committee should be changed to a Standing Committee; and
- IF IT IS DECIDED TO CHANGE THE COMMITTEE’S DESIGNATION**
- b. Direct staff to revise the Bylaws to reflect the change in the Standing Committees; and

- c. Direct staff to place the revised Bylaws on the September 28, 2009 meeting for adoption.

16. **Closed Session: Public Employee Performance Evaluation Government Code §54957**

Title: General Manager annual evaluation.

**INFORMATION ITEMS – FOR RECEIPT & FILE**

17. **Monthly Financial Reports**

18. **Monthly Investment Report**

19. **Staff Reports - Operations, Administration and Management of the District**

20. **Committee Reports**

21. **Oral Reports On Meetings, Seminars, or Conferences Attended**

22. **Items of Interest/Correspondence/Articles**

23. **Discussion** (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
- b. Board Members
- c. General Manager

24. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

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**Brenda Krout – Clerk of the Board**

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**Date & Time Posted At  
District Office**