



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 7:00 p.m. on Monday August 27, 2007, at the District Office located at 1072 Tico Road, Ojai California.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

PRESENTATIONS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Regular Meeting July 23,, 2007 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Approval of Checks and Warrants**

Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

9. **California Water/Wastewater Agency Response Network Agreement Update**

- a. Authorize the General Manager to execute the ballot accepting the agreement in whole; and
- b. Authorize the General Manager to work with the other Cooperative Agencies to implement the provisions of this contract.

10. **Technological Equipment Replacement and Update Purchases**

- a. Approve the purchase of the specified technology system replacements/updates and;
- b. Adopt Budget Adjustment No. 2008-01 transferring \$91,486 out of the Equipment Replacement Reserve to fund the purchase of the replacement and updates items listed.

11. **Crane Replacement – Plant Maintenance Vehicle**
 - a. Authorize staff to purchase a Model ET-12KX Crane for a total price of \$13,701.52; and
 - b. Adopt Budget Adjustment No. 2008-02 transferring \$13,702 out of the Equipment Reserve account to provide adequate funding for this purchase.

12. **Contract Nos. 2007-03, 2007-04 & 2007-05 – Pretreatment Program Assistance; Application of Protective Coatings; and Manhole Rehabilitation Services – Ventura Regional Sanitation District**
 - a. Authorize the Chairman to sign the following contracts between Ojai Valley Sanitary District and Ventura Regional Sanitation District:
 - Contract No. 2007-03, Agreement For Wastewater Collection System Industrial Waste Program Services, in a not to exceed amount of \$3,660
 - Contract No. 2007-04, Agreement For Wastewater Treatment Plant Protective Coatings Services, in a not to exceed amount of \$9,800
 - Contract No. 2007-05, Agreement For Wastewater Collection System Protective Coating Services, in a not to exceed amount of \$34,157.
 - b. Adopt Budget Adjustment No. 2008-03, authorizing the transfer of \$34,157 into the Collection System Line Maintenance Account No. 5030.05 from the Collection System Replacement Reserve to cover the cost for Manhole Rehabilitation Service under Contract No. 2007-05.

13. **Independent Audit Services Contract No. 2007-06**
 - a. Award a three-year contract for the annual independent audit to Poin-dexter and Company CPA for the fiscal years ending June 30, 2008, 2009, and 2010; and
 - b. Authorize the Chairman to sign Contract No. 2007-06 in the maximum amount of \$30,525 for these services.

14. **Treatment Plant Upgrade Costs – Contract No. 2007-07**
 - a. Select MWH Americas, Inc., as the firm to prepare the Evaluation of Concept Level Low Nutrient Discharge;
 - b. Authorize the Chairman to sign Contract No. 2007-07, Agreement Between Ojai Valley Sanitary District and MWH Americas, Inc, on a time and material basis in an amount not to exceed \$26,000; and
 - c. Adopt Budget Adjustment No. 2008-04 to provide funding for the contract.

15. **California Special Districts Association – Board Elections**

- a. Select one of the four candidates on the CSDA ballot to vote for to fill Region 5's Seat B on the CSDA Board of Directors; and
 - b. Direct staff to cast the ballot for the selected candidate and to return the ballot to the CSDA office prior to the deadline of September 26, 2007.
16. **Proposed Ordinance No. OVSD-55 – Amendment to Ordinance No. OVSD-2 Service Charge Rules and Regulations**
- a. Consider the proposed revisions to Ordinance OVSD-2.
 - b. Find the proposed revisions do not constitute a “project” for purposes of the California Resources Code and CEQA review is therefore not required;
 - c. Conduct the first reading, by title only, of Ordinance No. OVSD-55; and
 - d. Direct staff to place Ordinance No. OVSD-55 on the September 24, 2007 agenda for the second reading, public hearing, and adoption.

INFORMATION ITEMS – FOR RECEIPT & FILE

17. **Monthly Investment Report**
18. **Monthly Financial Reports**
19. **Staff Reports - Operations, Administration and Management of the District**
20. **Committee Reports**
21. **Oral Reports On Meetings, Seminars, or Conferences Attended**
22. **Items of Interest/Correspondence/Articles**
23. **Discussion** (items not on the agenda - three-minute limit)
 - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager

24. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout - Clerk Of The Board

**Date & Time Posted At
District Office**