



**OJAI VALLEY SANITARY DISTRICT**  
A Public Agency

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**MINUTES OF THE  
BOARD OF DIRECTORS'  
PUBLIC RELATIONS/NEWSLETTER/ORDINANCE  
COMMITTEE**

The Public Relations/Newsletter/Ordinance Committee held a meeting at the District Office, 1072 Tico Road on July 8, 2011 beginning at 1:31 p.m.

**COMMITTEE MEMBERS PRESENT:** John R. (Randy) Burg  
Peter M. Kaiser  
George Galgas, Chairman

**COMMITTEE MEMBERS ABSENT:** None

**STAFF PRESENT:** Brenda Krout, Co-Interim General Manager  
Ronald Sheets, Co-Interim General Manager

**OTHERS PRESENT:** Mike Briley, Briley Communications

1. **Public Comment - (Items not on the agenda - 3 minute limit)**

None

2. **District Newsletter - Content & Time Frame of Next Issue**

Potential topics for the next edition of the District's newsletter were discussed. The topics were as follows:

- Unpermitted Connection Ordinance progress
- Budget Adopted - Holding Rates 4<sup>th</sup> Year
- SRF Loan Paid Off
- Ventura Avenue Project Completion
- State Plant of the Year Award
- Composting Availability
- Award of FEMA Grant - \$900,000
- No Employee Injuries
- Please Call Re: Unusual Odor or Leakage
- City of Ojai Appoints Liaison to District
- List of factoids about the sewer

The suggested topics and grouping categories were discussed. Mike Briley, writer for the newsletter, asked various questions for clarification on some of the topics.

The time schedule for the mailing of this issued was discussed. Staff will work with Mr. Briley to get all the articles written. It was agreed that the draft articles will be reviewed by the Committee at their next meeting which will tentatively be scheduled for the week of August 15, 2011.

It was also agreed that Mr. Eells will be invited to the Committee's next meeting to discuss and present the graphic layout of the newsletter.

3. **Discussion**

a. Audience

None

b. Committee Members

None

c. General Manager

None

The Public Relations/Newsletter/Ordinance Committee Meeting adjourned at 1:56 p.m.

Minutes submitted by Brenda Krout, Clerk of the Board.