



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

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www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 7:00 p.m. on Monday July 28, 2008, at the District Office located at 1072 Tico Road, Ojai California.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

6. **Board Concerns** (Items not on the agenda - three-minute limit)

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Regular Meeting June 30, 2008 and Special Meeting July 14, 2008 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

9. **Board Room Sound System Evaluation**

- a. Accept James A. Dipippo's Video Projection System and Audio Package w/Switched Mic Bases proposals to replace the audio/video equipment in the Board Room, for a cost not to exceed \$25,000; and
- b. Adopt Budget Adjustment No. 2009-01 authorizing the transfer of funds from the Equipment Replacement Reserve to the Major Expenditures-Office account (5950.13) in the amount of \$25,000 to cover the cost of these improvements.

OR

- c. Direct staff as the Board deems appropriate.

10. **Contract Nos. 2008-05, 2008-06 & 2008-07 – Pretreatment Program Assistance, Application of Protective Coatings; and Manhole Rehabilitation Services - Ventura Regional Sanitation District**

Authorize the Chairman to sign the following contracts between Ojai Valley Sanitary District and Ventura Regional Sanitation District:

- Contract No. 2008-05, Agreement For Industrial Waste Program Services, in a not to exceed amount of \$3,650.
- Contract No. 2008-06, Agreement For Wastewater Treatment Plant Protective Coatings Services, in a not to exceed amount of \$10,108.
- Contract No. 2008-07, Agreement For Manhole Rehabilitation Services, in a not to exceed amount of \$30,421.50.

11. **Habitat Conservation Plan (HCP) – Supplemental Funds**
 - a. Authorize supplemental funding in the amount of \$5,420 for the District's continuing financial participation in the Habitat Conservation Plan; and
 - b. Adopt Budget Adjustment No. 2009-02 transferring \$5,420 from the General Fund into the Major Expenditures-Office account (5950.13) to provide funds for the HCP work.

12. **Replacement of Hydrodegitter – Treatment Plant**
 - a. Authorize the purchase of a Wemco Hydrodegitter from Flo-systems Co. for \$52,864 including tax and shipping; and
 - b. Adopt Budget Adjustment No. 2009-03, transferring \$52,864 from Treatment Plant Replacement Reserve into Major Expenditures – Treatment Plant account (5950.17) to cover the cost of this purchase.

13. **Resolution No. 2008-15 – Nomination For Alternate Member – LAFCO Independent Special District Member**
 - a. Select a nominee for the Independent Special District Alternate Member of LAFCO; and
 - b. Adopt Resolution No. 2008-15 authorizing the nomination of the selected individual; and
 - c. Direct staff to submit a copy of the adopted Resolution and a copy of the resume or candidate statement for the nominee to Ventura LAFCO prior to the deadline of Tuesday, August 26, 2008.

14. **Ventura Council of Governments (VCOG) Participation**
 - a. Discuss the issue; and
 - b. Direct Staff to proceed as deemed appropriate.

15. **Contribution to WERF Nitrogen Emissions Study**

Authorize a \$1,000 contribution to WERF for the Nitrogen Emissions Study.

16. **Closed Session: Public Employee Performance Evaluation Government Code §54957**

Title: General Manager annual evaluation.

INFORMATION ITEMS – FOR RECEIPT & FILE

17. **Employee Handbook**
18. **Monthly Financial Reports**
19. **Monthly Investment Report**
20. **Quarterly Investment Report**
21. **Staff Reports - Operations, Administration and Management of the District**
22. **Committee Reports**
23. **Oral Reports On Meetings, Seminars, or Conferences Attended**
24. **Items of Interest/Correspondence/Articles**
25. **Discussion** (items not on the agenda - three-minute limit)
 - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
26. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout – Clerk of the Board

**Date & Time Posted At
District Office**