



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

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www.ojaisan.org

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a special meeting at 7:00 p.m. on Monday June 21, 2010 at the District Office located at 1072 Tico Road, Ojai, California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 24 hours preceding this Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54956. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

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1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda (Special Meeting None Permitted)**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

7. **Proposed Ordinance No. OVSD-62 Adopting Sewer Service Charges and Other Fees For Sewer System-Related Services**
 - a. Conduct the Second reading, by title only, of Ordinance No. OVSD-62, Adopting Sewer Service Charges and Other Fees For Sewer System-Related Services; and
 - b. Conduct the public hearing:
 1. Open public hearing.
 2. Report of written communications by Clerk of the Board.
 3. Public comment.
 4. Close public hearing.
 5. Discussion by Board of Directors.
 - c. Adopt Ordinance No. OVSD-62, with new rates effective July 1, 2010.
8. **Sewer Service Charges For Collection on Tax Rolls for Fiscal Year 2010/11 – Hearing**
 - a. Adopt Resolution No. 2010-07, Regarding Collection of Sewer Service Charges By The County of Ventura; and
 - b. Adopt Exhibit A, the report listing parcels with the final amounts to be collected for Fiscal Year (FY) 2010-2011 for reentry on the general tax roll for collection in FY 2009-2010;

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- c. Conduct the public hearing:
 - 1. Open public hearing.
 - 2. Receive staff report and recommendations
 - 3. Report of written communications by Clerk of the Board.
 - 4. Public comment.
 - 5. Close public hearing.
 - 6. Discussion by Board of Directors.
- d. Adopt Exhibit B, the report listing parcels with the final amounts to be collected by FY 2010/2011 for initial entry on the general tax roll for collection in FY 2010/2011;
- e. Direct the Clerk of the Board to file an certified copy of the adopted resolution with the Ventura County Auditor-Controller with a statement endorsed over her signature that the resolution was adopted by your Board; and
- f. Direct staff to coordinate collection of sewer service charges on the general tax roll of Ventura County with the County Auditor-Controller, Assessor, and Tax Collector.

9. **District Financing Costs and Charges For Collection on Tax Rolls For Fiscal Year 2010/11**

- a. Adopt Resolution No. 2010-08, Regarding Collection of Financing Costs and Charges By The County of Ventura; and
- b. Adopt Exhibit A, the report listing parcels with the debt installment payments to be collected for Fiscal Year (FY) 2010-2011 for reentry on the general tax roll for collection in FY 2010-2011;
- c. Conduct the public hearing:
 - 1. Open public hearing.
 - 2. Receive staff report and recommendations
 - 3. Report of written communications by Clerk of the Board.
 - 4. Public comment.
 - 5. Close public hearing.
 - 6. Discussion by Board of Directors.
- d. Direct the Clerk of the Board to file an certified copy of the adopted resolution with the Ventura County Auditor-Controller with a statement endorsed over her signature that the resolution was adopted by your Board; and
- e. Direct staff to coordinate collection of the bi-annual principal and interest installment payments, from several projects financed by the District, on the general tax roll of Ventura County with the County Auditor-Controller, Assessor, and Tax Collector.

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CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

10. **Approval of Minutes** - Regular Meeting May 24, 2010 (a recording of each meeting is retained at the District Office for a minimum of 4 years)

11. **Approval of Checks**

Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

12. **Ventura Avenue Sewer Improvements Unit 1 – Change Order 6 To Contract No. 2009-09**

- a. Authorize the Chairman to sign Change Order No. 6 to Contract No. 2009-09, Ventura Avenue Sewer Improvement Project Unit 1, increasing the contract price by \$122, 729.00 to a new total of \$ 3,391,605.60; and
- b. Adopt Budget Adjustment No. 2010-30 transferring \$122,729.00 from the Collection System Replacement Reserve into Major Expenditures-Office to cover the cost of this change order.

13. **Cost of Living Salary Adjustment, Position & Fringe Benefits Authorization – Resolution No. 2010-06**

- a. Approve, effective June 27, 2010, a 0.57 percent cost-of-living adjustment of salary ranges for all District employees, including the General Manager; and
- b. Adopt Resolution No. 2010-06, Adoption of the Ojai Valley Sanitary District Salary, Position & Fringe Benefits Authorization Schedule Effective June 27, 2010.

14. **Replacement of District Van – Budget Adjustment No. 2010-29**

- a. Authorize staff to purchase a 2010 Dodge Grand Caravan from Hobblett Dodge through the State contract for a total price of \$22,756.92; and
- b. Adopt Budget Adjustment No. 2010-29 transferring \$22,757 out of the Vehicle Replacement Reserve account to provide funding for this purchase.

15. **Consolidation of District Election – Resolution No. 2010-09**

- a. Adopt Resolution No. 2010-09, Requesting Consolidation of the Ojai Valley Sanitary district General District Election with the Statewide General Election; and
- b. Direct the Clerk of the Board to submit an attested copy of the adopted Resolution and the Notice of elective Offices to be filled, to the Ventura County Clerk and Recorder, Office of the Registrar of Voters.

16. **California Special Districts Association – Board Elections**

- a. Select one of the five candidates on the CSDA ballot to vote for to fill Region 5's Seat B on the CSDA Board of Directors; and
- b. Direct staff to cast the ballot for the selected candidate and to return the ballot to the CSDA office prior to the deadline of August 6, 2010.

17. **California Special Districts Association's Bylaws – Proposed Amendments**

- a. Discuss the proposed CSDA Bylaws amendments; and, if agreeable,
- b. Direct staff to return the District's ballot with a "Yes" vote for the proposed amendments.

INFORMATION ITEMS

18. **Use of Public Resources**

19. **Monthly Financial Reports**

20. **Monthly Investment Report**

21. **Staff Reports - Operations, Administration and Management of the District**

22. **Committee Reports**

23. **Oral Reports On Meetings, Seminars, or Conferences Attended**

24. **Items of Interest/Correspondence/Articles**

25. **Discussion** (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
- b. Board Members
- c. General Manager

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26. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:


Brenda Krout – Clerk of The Board


Date & Time Posted At
District Office