



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 7:00 p.m. on Monday June 22, 2009 at the District Office located at 1072 Tico Road, Ojai California.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

7. **Ojai Valley Sanitary District Proposed Ordinance No. OVSD-59 Adopting Fees, Rates and Charges For Sewerage and Related Services**
 - a. Conduct the Second reading, by title only, of Ordinance No. OVSD-59, Adopting Fees, Rates, and Charges for Sewerage and Related Services; and
 - b. Conduct the public hearing:
 1. Open public hearing.
 2. Report of written communications by Clerk of the Board.
 3. Public comment.
 4. Close public hearing.
 5. Discussion by Board of Directors.
 - c. Adopt Ordinance No. OVSD-59, with new rates effective July 1, 2009.

8. **Sewer Service Charges For Collection on Tax Rolls for Fiscal Year 2009/10 – Hearing**
 - a. Adopt Resolution No. 2009-09, Regarding Collection of Sewer Service Charges By The County of Ventura; and
 - b. Adopt Exhibit A, the report listing parcels with the final amounts to be collected for Fiscal Year (FY) 2009-2010 for reentry on the general tax roll for collection in FY 2009-2010;
 - c. Conduct the public hearing:
 1. Open public hearing.
 2. Receive staff report and recommendations
 3. Report of written communications by Clerk of the Board.
 4. Public comment.
 5. Close public hearing.
 6. Discussion by Board of Directors.
 - d. Adopt Exhibit B, the report listing parcels with the final amounts to be collected by FY 2009/2010 for initial entry on the general tax roll for collection in FY 2009/2010;
 - e. Direct the Clerk of the Board to file an certified copy of the adopted resolution with the Ventura County Auditor-Controller with a statement endorsed over her signature that the resolution was adopted by your Board; and
 - f. Direct staff to coordinate collection of sewer service charges on the general tax roll of Ventura County with the County Auditor-Controller, Assessor, and Tax Collector.

9. **District Financing Costs and Charges For Collection on Tax Rolls For Fiscal Year 2009/10**

- a. Adopt Resolution No. 2009-10, Regarding Collection of Financing Costs and Charges By The County of Ventura; and
- b. Adopt Exhibit A, the report listing parcels with the debt installment payments to be collected for Fiscal Year (FY) 2009-2010 for reentry on the general tax roll for collection in FY 2009-2010;
- c. Conduct the public hearing:
 1. Open public hearing.
 2. Receive staff report and recommendations
 3. Report of written communications by Clerk of the Board.
 4. Public comment.
 5. Close public hearing.
 6. Discussion by Board of Directors.
- d. Direct the Clerk of the Board to file an certified copy of the adopted resolution with the Ventura County Auditor-Controller with a statement endorsed over her signature that the resolution was adopted by your Board; and
- e. Direct staff to coordinate collection of the bi-annual principal and interest installment payments, from several projects financed by the District, on the general tax roll of Ventura County with the County Auditor-Controller, Assessor, and Tax Collector.

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

10. **Approval of Minutes** - Special Meeting May 26, 2009. (a recording of each meeting is retained at the District Office for a minimum of 4 years)

11. **Approval of Checks**

Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

12. **NAS Servers – Disk Drive Replacement – Budget Adjustment No. 2009-35**

- a. Approve the purchase of the 8 hard disk drives for replacement of the unstable disk drives in the two NAS servers; and
- b. Adopt Budget Adjustment No. 2009-35 transferring \$2,737 out of the Equipment Replacement Reserve to fund the purchase of the hard disk drives for the NAS servers.

13. **Ventura Avenue Pump Station and Force Mains Project Related Costs – Budget Adjustment No. 2009-36**

Adopt Budget Adjustment No. 2009-36 transferring \$73,445 out of the Collection System Replacement Reserve into appropriate accounts to reimburse costs for the Ventura Avenue Pump Station and Force Mains project.

14. **Purchase of Three Portable Flow Meters – Budget Adjustment No. 2009-37**

- a. Authorize the General Manager to purchase three Marsh McBirney Flo-Dar flow metering units as quoted for \$35,863, including tax and shipping; and
- b. Adopt Budget Adjustment No. 2000-37, transferring \$35,863 from the Future Purchase Reserve into Major Expenditures–Collection System account to cover the cost of the flow meters.

15. **Funding For CASA Appeal of Trial Court Decision of the Vacaville NPDES Permit Case**

Approve a contribution of \$2,500 to the California Association of Sanitation Agencies (CASA) to be used in support of the Vacaville Permit Appeal.

16. **California Special Districts Association – Board of Directors – Nominations For Seat A**

- a. Select Director Curtis to nominate as a candidate to run for election to Seat A of Region 5 on the CSDA Board of Directors; and
- b. Direct staff to complete the CSDA Nomination Form with the nominee's name and to return the form to the CSDA office prior to the deadline of July 15, 2009.

17. **Revised Speaker & Comment Cards & Public Comment Section**

- a. Approve the Comment and Speaker Cards as submitted; and
- b. Direct staff to make adequate copies of both cards available for use by the public at all future Board Meetings; and
- c. Approved the revised public comment section on the Board Meeting agendas; and
- d. Direct staff to use this revised public comment section on all future Board Meeting agendas.

18. **Policy On Receiving Public Comment – SET SPECIAL MEETING DATE**

- a. Approve scheduling of a Special Board Meeting to receive a presentation on the Brown Act from District's Legal Counsel and to discuss policy items related to public comment and the running of meetings; and
- b. Select Monday August 3, 2009 @ 7:00 p.m. for the Special Board Meeting;

OR
- c. Select another date for the Special Board Meeting.

INFORMATION ITEMS – FOR RECEIPT & FILE

19. **Monthly Financial Reports**

20. **Monthly Investment Report**

21. **Staff Reports - Operations, Administration and Management of the District**

22. **Committee Reports**

23. **Oral Reports On Meetings, Seminars, or Conferences Attended**

24. **Items of Interest/Correspondence/Articles**

25. **Discussion** (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
- b. Board Members
- c. General Manager

26. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout – Clerk of the Board

**Date & Time Posted At
District Office**

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a)).