



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a special meeting at 7:00 p.m. on Monday June 30, 2008 at the District Office located at 1072 Tico Road, Ojai, California.

AGENDA

The agenda is posted at the District Office no later than 24 hours preceding this Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54956. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda (Special Meeting None Permitted)**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

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6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

7. **Ojai Valley Sanitary District Proposed Ordinance No. OVSD-56 Amendment to Ordinance No. OVSD-55 Service Charge Rules and Regulations**

- a. Conduct the Second reading, by title only, of Ordinance No. OVSD-56, Amendment To Ordinance OVSD-55 Service Charge Rules and Regulations; and
- b. Conduct the public hearing:
 1. Open public hearing.
 2. Receive staff report and recommendations.
 3. Report of written communications by Clerk of the Board.
 4. Public comment.
 5. Close public hearing.
 6. Discussion by Board of Directors.
- c. Adopt Ordinance No. OVSD-56, effective July 8, 2008.

8. **Ojai Valley Sanitary District Proposed Ordinance No. OVSD-57 Adopting Fees, Rates and Charges For Sewerage and Related Services**

- a. Conduct the Second reading, by title only, of Ordinance No. OVSD-57, Adopting Fees, Rates, and Charges for Sewerage and Related Services; and
- b. Conduct the public hearing:
 1. Open public hearing.
 2. Report of written communications by Clerk of the Board.
 3. Public comment.
 4. Close public hearing.
 5. Discussion by Board of Directors.
- c. Adopt Ordinance No. OVSD-57, with new rates effective July 8, 2008.

9. **Sewer Service Charges For Collection on Tax Rolls for Fiscal Year 2008/09 – Hearing**

- a. Adopt Exhibit A, the report listing parcels with the final amounts to be collected for Fiscal Year (FY) 2008-09 for reentry on the general tax roll for collection in FY 2008-09;

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- b. Conduct the public hearing; and
 - 1. Open public hearing.
 - 2. Report of written communications by Clerk of the Board.
 - 3. Public comment.
 - 4. Close public hearing.
 - 5. Discussion by Board of Directors.
 - c. Adopt Exhibit B, the report listing parcels with the final amounts to be collected by FY 2008-09 for initial entry on the general tax roll for collection in FY 2008-09;
 - d. Direct the Clerk of the Board to file an attested copy of the adopted reports with the Ventura County Auditor-Controller with a statement endorsed over her signature that the reports have been adopted by your Board; and
 - e. Direct staff to coordinate collection of sewer service charges on the general tax roll of Ventura County with the County Auditor-Controller, Assessor, and Tax Collector.
10. **District Financing Costs and Charges For Collection on Tax Rolls For Fiscal Year 2008/09**
- a. Adopt Exhibit A, the report listing parcels with the final amounts to be collected for Fiscal Year (FY) 2008-2009 for reentry on the general tax roll for collection in FY 2008-2009;
 - b. Conduct the public hearing; and
 - 1. Open public hearing.
 - 2. Report of written communications by Clerk of the Board.
 - 3. Public comment.
 - 4. Close public hearing.
 - 5. Discussion by Board of Directors.
 - c. Adopt Exhibit B, the report listing parcels with the debt installment payment amounts to be collected for Fiscal Year (FY) 2008-2009 for initial entry on the general tax roll for collection in FY 2008-2009;
 - d. Direct the Clerk of the Board to file an attested copy of the adopted report with the Ventura County Auditor-Controller with a statement endorsed over her signature that the reports have been adopted by your Board; and
 - e. Direct staff to coordinate collection of the debt installment payments on the general tax roll of Ventura County with the County Auditor-Controller, Assessor, and Tax Collector.

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CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

11. **Approval of Minutes** - Regular Meeting May 27, 2008 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

12. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

13. **Contract No. 2008-03 – Larry Walker And Associates – Development of Ventura River Nutrient TMDL – Budget Adjustment No. 2008-21**

- a. Authorize the Chairman to sign Contract No. 2008-03, Agreement For Assistance in Developing the Ventura River Watershed Algae TMDL between Ojai Valley Sanitary District and Larry Walker Associates, in an amount not to exceed \$126,500; and
- b. Adopt Budget Adjustment No. 2008-21, authorizing the transfer of \$126,500 from the Treatment Plant Upgrade Reserve into the Management/Engineering & Technical Services account (No. 5620.03) to fund this contract.

14. **Resolution No. 2008-14 – Adoption of Sewage Spill/Backup Response & Claims Policy**

- a. Adopt Resolution 2008-14, Resolution for the Adoption of the Ojai Valley Sanitary District Sewage Spill/Backup Response & Claims Policy, effective immediately; and
- b. Direct the General Manager to implement this Policy.

15. **Technological Equipment Replacement and Update Purchases – Budget Adjustment No. 2008-23**

Adopt Budget Adjustment No. 2008-23 transferring \$25,808.37 out of the Equipment Replacement Reserve to fund the purchase of the replacement and updates items listed and transferring \$4,800 from the general fund to cover the purchase of the new items listed.

16. **Rejection of Barbara Haggerty Claim**
 - a. Reject Ms. Haggerty's claim in its entirety; and
 - b. Direct the General Manager to send Ms. Haggerty written notification that the District has rejected his claim to satisfy the requirements of Government Code §913.

INFORMATION ITEMS

17. **Monthly Investment Report**
18. **Monthly Financial Reports**
19. **Staff Reports - Operations, Administration and Management of the District**
20. **Committee Reports**
21. **Oral Reports On Meetings, Seminars, or Conferences Attended**
22. **Items of Interest/Correspondence/Articles**
23. **Discussion** (items not on the agenda - three-minute limit)
 - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
24. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout – Clerk of the Board

**Date & Time Posted At
District Office**