



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a special meeting at 7:00 p.m. on Thursday June 28, 2007 at the District Office located at 1072 Tico Road, Ojai, California.

AGENDA

The agenda is posted at the District Office no later than 24 hours preceding this Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54956. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda (Special Meeting None Permitted)**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

7. **Ojai Valley Sanitary District Proposed Ordinance No. OVSD-54 Adopting Fees, Rates and Charges For Sewerage and Related Services**
- a. Conduct the Second reading, by title only, of Ordinance No. OVSD-54, Adopting Fees, Rates, and Charges for Sewerage and Related Services; and
 - b. Conduct the public hearing:
 - 1. Open public hearing.
 - 2. Report of written communications by Clerk of the Board.
 - 3. Public comment.
 - 4. Close public hearing.
 - 5. Discussion by Board of Directors.
 - c. Adopt Ordinance No. OVSD-54, with new rates effective July 6, 2007.
8. **Sewer Service Charges For Collection on Tax Rolls for Fiscal Year 2007/08 – Hearing**
- a. Adopt Exhibit A, the report listing parcels with the final amounts to be collected for Fiscal Year (FY) 2007-08 for reentry on the general tax roll for collection in FY 2007-08;
 - b. Conduct the public hearing; and
 - 1. Open public hearing.
 - 2. Report of written communications by Clerk of the Board.
 - 3. Public comment.
 - 4. Close public hearing.
 - 5. Discussion by Board of Directors.
 - c. Adopt Exhibit B, the report listing parcels with the final amounts to be collected by FY 2007-08 for initial entry on the general tax roll for collection in FY 2007-08;
 - d. Direct the Clerk of the Board to file an attested copy of the adopted reports with the Ventura County Auditor-Controller with a statement endorsed over her signature that the reports have been adopted by your Board; and
 - e. Direct staff to coordinate collection of sewer service charges on the general tax roll of Ventura County with the County Auditor-Controller, Assessor, and Tax Collector.

9. **District Financing Costs and Charges For Collection on Tax Rolls For Fiscal Year 2007/08**
- a. Adopt Exhibit A, the report listing parcels with the final amounts to be collected for Fiscal Year (FY) 2007-2008 for reentry on the general tax roll for collection in FY 2007-2008;
 - b. Conduct the public hearing; and
 - 1. Open public hearing.
 - 2. Report of written communications by Clerk of the Board.
 - 3. Public comment.
 - 4. Close public hearing.
 - 5. Discussion by Board of Directors.
 - c. Adopt Exhibit B, the report listing parcels with the debt installment payment amounts to be collected for Fiscal Year (FY) 2007-2008 for initial entry on the general tax roll for collection in FY 2007-2008;
 - d. Direct the Clerk of the Board to file an attested copy of the adopted report with the Ventura County Auditor-Controller with a statement endorsed over her signature that the reports have been adopted by your Board; and
 - e. Direct staff to coordinate collection of the debt installment payments on the general tax roll of Ventura County with the County Auditor-Controller, Assessor, and Tax Collector.

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

10. **Approval of Minutes** - Regular Meeting May 29, 2007 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)
11. **Acceptance of Mainline Extension – 1339 Cuyama Road – Ojai Area - Contract No. 2006-07**
- a. Accept into the District's sewer system approximately 30 feet of mainline sewer constructed in the Ojai area on Cuyama Road, to District specifications, valued at \$5,800.00; and
 - b. Direct staff to add the value of this extension to the District's records for future accounting purposes.

12. **Riege Annexation (OVSD-2007-02) – Resolution No. 2007-08**
- a. Find the Riege Annexation (OVSD 2007-02) to be Categorically Exempt in accordance with CEQA Section 15319 (a) & (b);
 - b. Direct Staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
 - c. Adopt Resolution No.2007-08 initiating proceedings for the Riege Annexation (OVSD 2007-02);
13. **Approval of Checks and Warrants**
- Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

14. **Resolution No. 2007-09 – Support of Ventura Regional Sanitation District’s Biosolids and Electric Generation Project**
- a. Adopt Resolution No. 2007-09, Supporting the Ventura Regional Sanitation District’s Biosolids Facility and Electric Generation Project; and
 - b. Direct staff to forward a certified copy of Resolution No. 2007-09 to VRSD prior to the County Board of Supervisors’ July 24, 2007 meeting.
15. **Reimbursement Agreement No. 2007-01 – Lower Arbolada Sewer Project – Ojai Area**
- a. Approve Reimbursement Agreements No. 2007-01 with the two additional property owners identified as participating property owners for the sewer improvements constructed by these owners to serve their properties located on El Paseo Road, Sierra Road and Cuyama Road, Ojai.
 - b. Direct staff to implement the provisions of these reimbursement agreements.
16. **Technological Equipment Replacement and Update Purchases – Budget Adjustment No. 2007-18**
- Adopt Budget Adjustment No. 2007-18 transferring \$20,868 out of the Equipment Replacement Reserve to fund the purchase of the replacement and updates items listed.

17. **Cost of Living Salary Adjustment, Position & Fringe Benefits Authorization – Resolution No. 2007-07**
 - a. Approve, effective July 1, 2007, a 3.5 percent cost-of-living adjustment of salary ranges for all District employees, including the General Manager; and
 - b. Approve increasing the annual contribution limit per employee in the voluntary Flexible Spending Account plan to \$2,500 effective January 1, 2008;
 - c. Adopt Resolution No. 2007-07, Adoption of the Ojai Valley Sanitary District Salary, Position & Fringe Benefits Authorization Schedule Effective July 1, 2007.

18. **California Special Districts Association – Board of Directors - Nominations For Seat B**
 - a. Nominate a candidate to run for election to Seat B of Region 5 on the CSDA Board of Directors; and
 - b. Direct staff to complete the CSDA Nomination Form with the nominee's name and to return the form to the CSDA office prior to the deadline of August 6, 2007.

19. **Debt Service – 1963 Meiners Oaks General Obligation Bonds**
 - a. Choose one of the alternatives for closing out the Meiners Oaks General Obligation Bond account at the County Treasury; and
 - b. Direct staff to proceed with the chosen alternative.

INFORMATION ITEMS

20. **Monthly Investment Report**
21. **Monthly Financial Reports**
22. **Staff Reports - Operations, Administration and Management of the District**
23. **Committee Reports**
24. **Oral Reports On Meetings, Seminars, or Conferences Attended**
25. **Items of Interest/Correspondence/Articles**

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26. **Discussion** (items not on the agenda - three-minute limit)
- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
27. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout – Clerk of the Board

**Date & Time Posted At
District Office**