



## OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023  
(805) 646-5548 • FAX (805) 640-0842  
www.ojaisan.org

### MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OJAI VALLEY SANITARY DISTRICT

The Regular Meeting of the Ojai Valley Sanitary District Board of Directors was held at the District Office, 1072 Tico Road on July 23, 2007. The meeting was called to order by Chairman Curtis at 7:00 p.m., and roll call taken as follows:

**DIRECTORS PRESENT:** Russ Baggerly  
Peter M. Kaiser  
Randy Burg  
William M. Stone  
John R. Curtis  
William E. Lotts  
Stan Greene

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** John K. Correa, General Manager  
Brenda Krout, Clerk of the Board  
Ronald E. Sheets, Operations Superintendent

**OTHERS PRESENT:** Mark Zirbel, District Legal Counsel

3. **Pledge of Allegiance**

Chairman Curtis led the pledge of allegiance.

4. **Additions or amendments to the Agenda**

None

5. **Public Concerns** (items not on the agenda - three minute limit). This is an opportunity for members of the public to speak on items not on the agenda. (The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

None

6. **Board Concerns** (Items not on the agenda - three-minute limit)

None

#### **PRESENTATION:**

7. **Effluent Reuse Feasibility Study**

Mr. Correa introduced the following people in attendance to present the Draft Effluent Reuse Feasibility Study to the Board:

- Dr. Howard Bailey, Nautilus Environmental
- Azee Malik, Brown & Caldwell Engineering
- Karen Waln, City of Ventura Public Works Department
- Susan Rungren, City of Ventura Public Works Department

Dr. Bailey presented a power point overview of the approach used in developing the draft study and explained the results, noting that this draft study is the first step in a long process of the development of a reuse project and that it did not include a report Stoecker Ecological.

Dr. Bailey and other members of the presentation team responded to questions from the Board and members of the audience. Ted Witt, representative of Aera Energy, also responded to questions regarding Aera Energy's potential use of reclaimed water.

In response to a comment from a member of the public, Mr. Correa acknowledged that the term "insignificant" in his June 18, 2007 letter to the Board of Directors did not reflect a legal determination under environmental law.

At the conclusion of the question and answer period, Ms. Waln requested the Board submit comments on the draft report to her at the City of Ventura by mid-August. Ms. Waln explained that all of the comments received will be addressed in the final report that must be submitted to the State by the end of September.

Chairman Curtis thanked the participants for the presentation.

Chairman Curtis adjourned the meeting to a brief recess at 8:45 p.m.

Chairman Curtis reconvened the meeting at 8:53 p.m.

**CONSENT ITEMS:** - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

**ACTION**

Upon motion of Director Kaiser, seconded by Director Baggerly and passed by unanimous roll call vote Item Nos. 8-9 on the consent calendar were approved as submitted.

8. **Approval of Minutes** - Special Meeting June 28, 2007. (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

9. **Approval of Checks and Warrants**

Approve the checks and warrants for payment as submitted.

**ACTION ITEMS:**

10. **Ventura Countywide Integrated Regional Water Management Plan (VCIRWMP) – Supplemental Funds**

**ACTION**

Upon motion of Director Baggerly, seconded by Director Kaiser and passed by unanimous roll call vote payment of a supplemental funding in the amount of \$6,420 for the District's financial participation in the Watersheds Coalition of Ventura County (WCVC) was authorized; and staff was directed to forward a check for the financial participation to the County Executive Office by September 1, 2007.

**CHAIRMAN CURTIS ANNOUNCED THAT AGENDA ITEM NOS. 12 – 19 WOULD BE ADDRESSED PRIOR TO ITEM NO. 11, CLOSED SESSION**

12. **Monthly Financial Reports**

The report was received and filed.

Mrs. Krout explained that the estimated service charge surplus identified in the report is overstated due to the funds for the COP debt being included in the total. Once the COP funds collected have been transferred out of the service charge account it appears there may be close to \$66,000 in surplus service charge collected in fiscal year 2006/07. This total will be subject to some adjustments with the District's accountant's year end and audit process.

13. **Monthly Investment Report**

Received and filed.

14. **Quarterly Investment Report**

Howard Smith, Morgan Stanley, was in attendance to discuss the quarterly investment report. Mr. Smith reviewed the report discussing the condition of today's investment market and the anticipated future trends. Mr. Smith responded to questions from the Board.

The Board thanked Mr. Smith for his report. Mr. Smith left the meeting at this time.

15. **Staff Reports - Operations, Administration and Management of the District**

Received and filed.

16. **Committee Reports**

Director Kaiser (Chairman of the BBQ Ad Hoc Committee) discussed the recent letter the Committee sent to each of the Directors requesting help in organizing the games and activities for the District BBQ/Picnic scheduled to be held on Sunday September 9, 2007.

Reports were received and filed.

17. **Oral Reports On Meetings, Seminars, or Conferences Attended**

Chairman Curtis reported on the California Special Districts Association's (CSDA) Board of Directors meeting he recently attended. The main topic of discussion was the potential benefits for special districts if a proposed legislation, amending the requirements of Proposition 218, should pass. CSDA is watching this legislation very closely.

18. **Items of Interest/Correspondence/Articles**

Received and filed.

19. **Discussion** (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)

None

- b. Board Members

The Board discussed what procedure should be used to submit the Directors' comments on the Draft Feasibility Study to the City of Ventura. It was agreed that each Director will transmit their comments to Mr. Correa as soon as possible. Mr. Correa will collate these comments and send a copy of the collated document to all Directors prior to sending them into the City of Ventura. It was agreed that Mr. Correa will send out the first collated document to the Board on Monday July 30, 2007; this document will include all comments received on or before Friday July 27, 2007. Additional collated documents will be sent out to the Board if additional comments are submitted to Mr. Correa prior to the submittal deadline to the City of Ventura.

- c. General Manager

None

#### **BACK TO ITEM NO. 11**

11. **Closed Session: Public Employee Performance Evaluation Government Code §54957**

Title: General Manager annual evaluation.

Chairman Curtis announced that the Board would be holding a closed session pursuant to Government Code §54957, Public Employee Performance Evaluation, Title: General Manager – annual evaluation.

Chairman Curtis convened the Board to closed session at 10:04 p.m. Mr. Sheets, Mrs. Krout, District Legal Counsel and audience members left the meeting.

Chairman Curtis reconvened the meeting to opening session at 10:32 p.m. announcing that no action was taken during the closed session.

#### **INFORMATION ITEMS – FOR RECEIPT & FILE**

12. **Monthly Financial Reports**

Addressed earlier in agenda.

13. **Monthly Investment Report**

Addressed earlier in agenda.

14. **Quarterly Investment Report**

Addressed earlier in agenda.

15. **Staff Reports - Operations, Administration and Management of the District**

Addressed earlier in agenda.

16. **Committee Reports**

Addressed earlier in agenda.

17. **Oral Reports On Meetings, Seminars, or Conferences Attended**

Addressed earlier in agenda.

18. **Items of Interest/Correspondence/Articles**

Addressed earlier in agenda.

19. **Discussion** (items not on the agenda - three-minute limit)

Addressed earlier in agenda.

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
- b. Board Members
- c. General Manager

20. **Adjournment**

Chairman Curtis adjourned the meeting at 10:33 p.m.

---

William M. Stone, Secretary

**APPROVED:**

---

John R. Curtis, Chairman