



## OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

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www.ojaisan.org

### **NOTICE OF SPECIAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Ojai Valley Sanitary District Board of Directors will hold a special meeting at 7:00 p.m. on Tuesday May 29, 2007 at the District Office located at 1072 Tico Road, Ojai, California.

### **AGENDA**

The agenda is posted at the District Office no later than 24 hours preceding this Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54956. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda (Special Meeting None Permitted)**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

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6. **Board Concerns** (Items not on the agenda - three-minute limit)

**PUBLIC HEARINGS:**

None

**PRESENTATIONS:**

None

**CONSENT ITEMS:** - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Regular Meeting April 23, 2007 and Special Meetings April 30, 2007 and May 7, 2007 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Reimbursement Agreements No. 2006-03 – Sycamore & Edison Drive - Casitas Springs Area**

- a. Approve Reimbursement Agreements No. 2006-03 with the ten identified participating property owners for the sewer improvements constructed by these owners to serve their properties located on Sycamore Drive and Edison Drive, Casitas Springs.
- b. Direct staff to implement the provisions of these reimbursement agreements.

9. **Reimbursement Agreement No. 2007-01 – Lower Arbolada Sewer Project – Ojai Area**

- a. Approve Reimbursement Agreements No. 2007-01 with the sixteen identified participating property owners for the sewer improvements constructed by these owners to serve their properties located on El Paseo Road, Sierra Road and Cuyama Road, Ojai.
- b. Direct staff to implement the provisions of these reimbursement agreements.

10. **Approval of Checks and Warrants**

Approve the checks and warrants for payment as submitted.

**ACTION ITEMS:**

11. **Richard Francis Annexation (OVSD-2007-01 Resolution No. 2007-06 and Mainline Extension Contract No. 2007-01)**
  - a. Find the Richard Francis Annexation (OVSD 2007-01) to be Categorically Exempt in accordance with CEQA Section 15319 (b) and 15301 (b);
  - b. Direct Staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
  - c. Adopt Resolution No.2007-06 initiating proceedings for the Richard Francis Annexation (OVSD 2007-01);
  - d. Authorize the Chairman to execute Contract No. 2006-7-01, Agreement For Wastewater Collection And Treatment Services Between The Ojai Valley Sanitary District and Richard Francis, to construct an approximately 319 feet extension of the District's mainline sewer in the Casitas Springs area.
  
12. **Resolution No. 2007-04 – Annual Adjustment To Collection Sewer Capacity Charge Established By Ordinance No. OVSD-34**
  - a. Find the proposed Resolution is exempt from the California Environmental Quality Act (CEQA) and CEQA review is therefore not required; and
  - b. Adopt Resolution No. 2007-04 establishing the annual adjustment to the Collection Sewer Capacity Charge effective July 6, 2007.
  
13. **Resolution No. 2007-05 - Annual Adjustment To Treatment Plant Capacity Charge**
  - a. Find the proposed Resolution is exempt from the California Environmental Quality Act (CEQA) and CEQA review is therefore not required; and
  - b. Adopt Resolution No. 2007-04 establishing the annual adjustment to the Treatment Plant Capacity Charge effective July 6, 2007.

14. **Proposed Ordinance No. OVSD-54 Adopting Fees, Rates And Charges For Sewerage And Related Services**

- a. Consider amending the District Sewer Service Rate to meet the revenue requirements included in the Final Fiscal Year 2007-08 Budget;
- b. Find the proposed fee revisions are exempt from the California Environmental Quality Act (CEQA) and CEQA review is therefore not required;
- c. Conduct the first reading, by title only, of Ordinance No. OVSD-54 and
- d. Direct staff to place Ordinance No. OVSD-54 on the June 28, 2007 agenda for the second reading, public hearing, and adoption.

15. **Sewer Service Charges For Collection on Tax Rolls for Fiscal Year 2007-2008 – Set Hearing**

- a. Accept the reports listing parcel numbers and the amounts of proposed charges to be placed on the tax roll for collection FY 2007-2008 (Exhibits A & B);
- b. Set June 28, 2007 at 7:00 p.m. in the District Boardroom as the time and place for a hearing to be held to review parcels to be reentered and added for the first time;
- c. Direct the Clerk of the Board to notify by mail each person to whom any parcel listed on Exhibit B is assessed of (1) the District's intent to have service charges for FY 2007-2008 collected on the general tax rolls of Ventura County, and (2) the time and place of the hearing for the proposed assessment reports; and
- d. Direct the Clerk of the Board to publish a notice of the report filing and the time and place of the hearing. Publication of the notice shall be once a week for two successive weeks with five intervening days.

16. **District Financing Costs and Charges For Collection on Tax Rolls For Fiscal Year 2007/2008 – Set Hearing**
  - a. Accept the report listing parcel numbers and the amounts of proposed charges to be placed on the tax roll for collection FY 2007-2008 (Exhibits A & B);
  - b. Set June 28, 2007 at 7:00 p.m. in the District boardroom as the time and place for a hearing to be held to review parcels to be added for the first time;
  - c. Direct the Clerk of the Board to notify by mail each person to whom any parcel listed on Exhibit B is assessed of (1) the District's intent to have principal and interest installment on their Loan for FY 2007-2008 collected on the general tax rolls of Ventura County, and (2) the time and place of the hearing for the proposed assessment report; and
  - d. Direct the Clerk of the Board to publish a notice of the report filing and the time and place of the hearing. Publication of the notice shall be once a week for two successive weeks with five intervening days.
  
17. **Contract No. 2007-02 - Safety And Training Officer – Joint-Use Employee**
  - a. Authorize the General Manager to sign Contract No. 2007-02 Between the Carpinteria Sanitary District, Goleta West Sanitary District, Montecito Sanitary District, Summerland Sanitary District, and Ojai Valley Sanitary District For The Cooperative Use of A Safety and Training Officer; and
  - b. Authorize the General Manager to work with the other Cooperative Agencies to implement the provisions of this contract.

**INFORMATION ITEMS**

18. **New Manhole Covers**
19. **Monthly Investment Report**
20. **Monthly Financial Reports**
21. **Staff Reports - Operations, Administration and Management of the District**
22. **Committee Reports**
23. **Oral Reports On Meetings, Seminars, or Conferences Attended**
24. **Items of Interest/Correspondence/Articles**

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25.     **Discussion** (items not on the agenda - three-minute limit)
- a.     Public - (Public is requested to present completed speaker's card to Clerk of the Board)
  - b.     Board Members
  - c.     General Manager
26.     **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

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**Brenda Krout – Clerk of the Board**

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**Date & Time Posted At  
District Office**