



OJAI VALLEY SANITARY DISTRICT

A Public Agency

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MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OJAI VALLEY SANITARY DISTRICT

The Regular Meeting of the Ojai Valley Sanitary District Board of Directors was held at the District Office, 1072 Tico Road on May 22, 2006. The meeting was called to order by Vice-Chairman Greene at 7:00 p.m., and roll call taken as follows:

DIRECTORS PRESENT:	Russ Baggerly Peter M. Kaiser Stan Greene Randy Burg William E. Lotts
DIRECTORS ABSENT:	William M. Stone John R. Curtis
STAFF PRESENT:	John K. Correa, General Manager Brenda Krout, Clerk of the Board Ronald E. Sheets, Operations Superintendent
OTHERS PRESENT:	Mark A. Zirbel, District Legal Counsel

3. **Pledge of Allegiance**

Vice-Chairman Greene led the pledge of allegiance.

4. **Additions or amendments to the Agenda**

None

5. **Public Concerns** (items not on the agenda - three minute limit). This is an opportunity for members of the public to speak on items not on the agenda. (The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

None

6. **Board Concerns** (Items not on the agenda - three-minute limit)

None

PUBLIC HEARINGS:

None

PRESENTATIONS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

ACTION

Upon motion of Director Kaiser, seconded by Director Baggerly and passed by unanimous roll call vote Item Nos. 7-9 on the consent calendar were approved as submitted.

7. **Approval of Minutes** - Regular Meeting April 24, 2006 and Special Meeting May 8, 2006. (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Consolidation of District Election**

- a. Adopt Resolution No. 2006-09, Requesting Consolidation of the Ojai Valley Sanitary district General District Election with the Statewide General Election; and
- b. Direct the Clerk of the Board to submit an attested copy of the adopted Resolution and the Notice of elective Offices to be filled, to the Ventura County Clerk and Recorder, Office of the Registrar of Voters.

9. **Approval of Checks and Warrants**

Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

10. **Resolution No. 2006-07 – Annual Adjustment To Collection Sewer Capacity Charge Established By Ordinance No. OVSD-34**

ACTION

Upon motion of Director Baggerly, seconded by Director Burg and passed by unanimous roll call vote the proposed Resolution was found to be exempt from the California Environmental Quality Act (CEQA) and CEQA review is therefore not required; and Resolution No. 2006-07 establishing the annual adjustment to the Collection Sewer Capacity Charge effective July 1, 2006, was adopted.

11. **Resolution No. 2006-08 - Annual Adjustment To Treatment Plant Capacity Charge**

ACTION

Upon motion of Director Baggerly, seconded by Director Kaiser and passed by unanimous roll call vote the proposed Resolution was found to be exempt from the California Environmental Quality Act (CEQA) and CEQA review is therefore not required; and Resolution No. 2006-08 establishing the annual adjustment to the Treatment Plant Capacity Charge effective July 1, 2006 was adopted.

12. **Proposed Ordinance No. OVSD-52 Adopting Fees, Rates And Charges For Sewerage And Related Services**

Staff distributed the final version of the proposed Ordinance No. OVSD-52 explaining that the agenda packet contained only a draft of the proposed ordinance.

ACTION

Upon motion of Director Burg, seconded by Director Kaiser and passed by unanimous roll call vote amending the District Sewer Service Rate to meet the revenue requirements included in the Final Fiscal Year 2006-07 Budget was considered; and the proposed fee revisions were found to be exempt from the California Environmental Quality Act (CEQA) and CEQA review is therefore not required;

Mr. Zirbel explained the changes between the draft and the final version of the proposed ordinance.

ACTION

Upon motion of Director Baggerly, seconded by Director Kaiser and passed by unanimous roll call vote the Clerk of the Board was directed to conduct the first reading, by title only, of Ordinance No. OVSD-52 and staff was directed to place Ordinance No. OVSD-52 on the June 26, 2006 agenda for the second reading, public hearing, and adoption.

Mrs. Krout, Clerk of the Board, conducted the first reading, by title only, of proposed Ordinance No. OVSD-52.

13. **Sewer Service Charges For Collection on Tax Rolls for Fiscal Year 2006-2007 – Set Hearing**

ACTION

Upon motion of Director Baggerly, seconded by Director Kaiser and duly passed the reports listing parcel numbers and the amounts of proposed charges to be placed on the tax roll for collection FY 2006-2007 (Exhibits A & B) were accepted; June 26, 2006 at 7:00 p.m. in the District Boardroom was set as the time and place for a hearing to be held to review parcels to be reentered and added for the first time; and the Clerk of the Board was directed to notify by mail each person to whom any parcel listed on Exhibit B is assessed of (1) the District's intent to have service charges for FY 2006-2007 collected on the general tax rolls of Ventura County, and (2) the time and place of the hearing for the proposed assessment reports; and the Clerk of the Board was directed to publish a notice of the report filing and the time and place of the hearing. Publication of the notice shall be once a week for two successive weeks with five intervening days.

14. **District Financing Costs and Charges For Collection on Tax Rolls For Fiscal Year 2006/2007 – Set Hearing**

ACTION

Upon motion of Director Kaiser, seconded by Director Burg and duly passed the report listing parcel numbers and the amounts of proposed charges to be placed on the tax roll for collection FY 2006-2007 (Exhibits A & B) were accepted; June 26, 2006 at 7:00 p.m. in the District boardroom was set as the time and place for a hearing to be held to review parcels to be added for the first time; and the Clerk of the Board was directed to notify by mail each person to whom any parcel listed on Exhibit B is assessed of (1) the District's intent to have principal and interest installment on their Loan for FY 2006-2007 collected on the general tax rolls of Ventura County, and (2) the time and place of the hearing for the proposed assessment report; and the Clerk of the Board was directed to publish a notice of the report filing and the time and place of the hearing. Publication of the notice shall be once a week for two successive weeks with five intervening days.

INFORMATION ITEMS – FOR RECEIPT & FILE

15. **Monthly Financial Reports**

Received and filed.

16. **Staff Reports - Operations, Administration and Management of the District**

Received and filed.

17. **Committee Reports**

No reports.

18. **Items of Interest/Correspondence/Articles**

Received and filed.

19. **Discussion** (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)

None

- b. Board Members

None

c. General Manager

Mr. Correa announced that he will be leaving on Tuesday May 23rd for a two week vacation.

Mr. Correa informed the Board of the recent unexpected death of a consultant the District has worked with for many years on various projects, John Gray of URS. URS staff has been in touch with the District to discuss Mr. Gray's replacement in regards to uncompleted commitments to the District.

Mrs. Krout reported that several calls have been received regarding the District newsletter recently sent out. Most of the calls have been positive comments about the newsletter's format and content. One caller did voice her concern about the sewer service rates increasing.

20. **Adjournment**

Vice-Chairman Greene adjourned the meeting in honor of John Gray at 7:20 p.m.

John R. Burg, Secretary

APPROVED:

Stan Greene, Vice-Chairman