



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OJAI VALLEY SANITARY DISTRICT

The Regular Meeting of the Ojai Valley Sanitary District Board of Directors was held at the District Office, 1072 Tico Road on April 23, 2007. The meeting was called to order by Chairman Curtis at 7:01 p.m., and roll call taken as follows:

DIRECTORS PRESENT: Russ Baggerly
Peter M. Kaiser
Randy Burg
William M. Stone
John R. Curtis
William E. Lotts
Stan Greene (arrived at 7:04 p.m.)

DIRECTORS ABSENT: None

STAFF PRESENT: John K. Correa, General Manager
Brenda Krout, Clerk of the Board
Ronald E. Sheets, Operations Superintendent

OTHERS PRESENT: Mark Zirbel, District Legal Counsel

3. **Pledge of Allegiance**

Chairman Curtis led the pledge of allegiance.

4. **Additions or amendments to the Agenda**

None

5. **Public Concerns** (items not on the agenda - three minute limit). This is an opportunity for members of the public to speak on items not on the agenda. (The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

None

6. **Board Concerns** (Items not on the agenda - three-minute limit)

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

ACTION

Upon motion of Director Lotts, seconded by Director Stone and passed by unanimous roll call vote Item Nos. 7-8 on the consent calendar were approved as submitted.

Director Greene arrived prior to the vote on the preceding motion.

7. **Approval of Minutes** - Regular Meeting March 26, 2007 and Special Meeting April 17, 2007 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Approval of Checks and Warrants**

Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

9. **Quitclaim Easement – Gramckow Property – Rancho Matilija**

The need to quitclaim an unused easement across private property was reviewed.

ACTION

Upon motion of Director Kaiser, seconded by Director Lotts and passed by unanimous roll call vote the Chairman was authorized to sign the Quitclaim Deed to release the easement on Gramckow property APN 011-0-230-115; and staff was directed to record the executed Quitclaim Deed with the County Recorder's Office.

CHAIRMAN CURTIS ANNOUNCED THAT AGENDA ITEM NO. 12 WOULD BE ADDRESSED NEXT.

12. **Quarterly Investment Report**

Howard Smith, Morgan Stanley, was in attendance to discuss the quarterly investment report. Mr. Smith reviewed the report discussing the condition of today's investment market and the anticipated future trends. Mr. Smith responded to questions from the Board.

The Board thanked Mr. Smith for his report. Mr. Smith left the meeting at this time.

10. **Preliminary Fiscal Year 2007-08 Budget**

The Preliminary Fiscal Year 2007-2008 Budget document was presented to the Board along with several documents to assist the Board in their review of the proposed budget.

Staff presented a brief overview of the Preliminary Budget pointing out areas where cost reductions could be considered.

ACTION

Upon motion of Director Lotts, seconded by Director Stone and passed by unanimous roll call vote the Preliminary Fiscal Year 2007-08 Budget was accepted as submitted by staff, and a detailed review and discussion of the Preliminary Fiscal Year 2007-08 Budget was directed to occur at a Special Meeting scheduled for Monday April 30, 2007.

INFORMATION ITEMS – FOR RECEIPT & FILE

11. **Monthly Investment Report**

Received and filed

12. **Quarterly Investment Report**

Addressed earlier in the agenda.

13. **Monthly Financial Reports**

Received and filed.

14. **Staff Reports - Operations, Administration and Management of the District**

Received and filed.

15. **Committee Reports**

Received and filed.

16. **Oral Reports On Meetings, Seminars, or Conferences Attended**

Director Baggerly reported on his recent attendance at a meeting of the CSRMA Officers Committee. The purpose of this meeting was to establish agendas for the upcoming CSRMA Executive Board meeting and the CSRMA General Board meeting.

17. **Items of Interest/Correspondence/Articles**

Received and filed.

18. **Discussion** (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)

None

- b. Board Members

None

- c. General Manager

None

19. **Adjournment**

Chairman Curtis adjourned the meeting at 8:23 p.m.

William M. Stone, Secretary

APPROVED:

John R. Curtis, Chairman