



## OJAI VALLEY SANITARY DISTRICT

A Public Agency

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### MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OJAI VALLEY SANITARY DISTRICT

The Regular Meeting of the Ojai Valley Sanitary District Board of Directors was held at the District Office, 1072 Tico Road on April 24, 2006. The meeting was called to order by Chairman Curtis at 7:00 p.m., and roll call taken as follows:

**DIRECTORS PRESENT:**

Russ Baggerly  
William M. Stone  
John R. Curtis  
Peter M. Kaiser  
Stan Greene  
Randy Burg

**DIRECTORS ABSENT:**

William E. Lotts

**STAFF PRESENT:**

John K. Correa, General Manager  
Brenda Krout, Clerk of the Board  
Ronald E. Sheets, Operations Superintendent

**OTHERS PRESENT:**

Mark A. Zirbel, District Legal Counsel

3. **Pledge of Allegiance**

Chairman Curtis led the pledge of allegiance.

4. **Additions or amendments to the Agenda**

None

5. **Public Concerns** (items not on the agenda - three minute limit). This is an opportunity for members of the public to speak on items not on the agenda. (The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

None

6. **Board Concerns** (Items not on the agenda - three-minute limit)

None

**PUBLIC HEARINGS:**

None

**PRESENTATIONS:**

7. **American Public Works Association**

Mr. Correa introduced Chris Hook, representative of American Public Works Association (APWA).

Mr. Hook addressed the Board presenting them with APWA Project of the Year award for the Winery Siphon Project. Mr. Hook explained that this project was chosen because of its uniqueness. Mr. Hook presented a plaque to Chairman Curtis.

The Board thanked Mr. Hook for his presentation; Mr. Hook left the meeting.

**CONSENT ITEMS:** - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

**ACTION**

Upon motion of Director Kaiser, seconded by Director Baggerly and passed by unanimous roll call vote Item Nos. 8-10 on the consent calendar were approved as submitted.

8. **Approval of Minutes** - Regular Meeting March 28, 2005 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)
9. **Mainline Extension Acceptance & Reimbursement Agreement No. 2006-01 – Loomis Mainline Extension – 1855 Meiners Road**
  - a. Approve and accept the Sewer Improvements constructed by Loomis to serve APN 019-0-010-195, valued at \$18,500.00, into the Ojai Valley Sanitary District's sewer system for maintenance & operation; and
  - b. Accept two easements, as outlined in the Easement Deeds from Jason S. Loomis & Jene C. Loomis and Jeffrey Glen Ferguson & Mary Theresa Ferguson, Co-Trustees of the Ferguson Family Revocable Trust to accommodate the mainline sewer on their property; and
  - c. Approve Reimbursement Agreement No. 2006-01 with Jason S. Loomis and Jene C. Loomis for the sewer improvements constructed to serve their property at 1855 Meiners Road, Ojai.
10. **Approval of Checks and Warrants**

Approve the checks and warrants for payment as submitted.

**ACTION ITEMS:**

11. **HCP – Cooperating Agencies Agreement – Amendment No. 2**

The progress on developing the final Habitat Conservation Plan (HCP) was discussed. Mr. Correa noted this amendment should be adequate to complete the HCP.

### **ACTION**

Upon motion of Director Baggerly, seconded by Director Burg and passed by unanimous roll call vote Chairman Curtis was authorized to sign Amendment No. 2 to the 1999 Cooperative Agreement For the Watershed and Habitat Conservation Plans in the Ventura River Watershed; and Budget Adjustment No. 2006-20 transferring funds from the General Fund into the Major Expenditures-Office/Other Professional Services to provide funding for this amendment was adopted.

#### 12. **Preliminary Fiscal Year 2006-07 Budget**

The Preliminary Fiscal Year 2006-07 Budget as presented by staff was reviewed and discussed. It was noted that the sewer service rate proposed in the Preliminary Budget was on target with the long term rate leveling plan developed a couple of years ago. This long term plan included three years of significant rate increases, followed by moderate increases to account for inflation; FY2006-07 would be the third year of this plan. Factors expected to increase expenses for the new fiscal year were discussed.

The Board discussed extending the three year plan out over more years in order to reduce the amount of the rate increase for FY2006-07. Staff explained that the payback to the reserves of funds they were shorted in prior years would be extended also.

### **MOTION**

Director Stone made a motion, seconded by Director Baggerly to accept the Preliminary Fiscal Year 2006-07 Budget as submitted by staff; and directed staff to present the Final Fiscal Year 2006-07 Budget at the Special Board Meeting scheduled for May 8, 2006. Following discussion of the rate increase proposed in this budget, the motion failed through a tied 3 to 3 roll call vote, with Directors Kaiser, Greene and Burg voting nay.

### **ACTION**

Upon motion of Director Greene, seconded by Director Burg and passed by a majority 4 to 2 roll call vote, with Directors Stone and Curtis voting nay, the Preliminary Fiscal Year 2006-07 Budget was accepted as submitted by staff with the following change: rate leveling plan to be extended an additional year, with the proposed sewer service rate for FY2006-07 of \$40.50 which represents a 8.3 percent rate increase; and staff was directed to make the necessary changes to reflect the change in the leveling plan and proposed rate, and present the Final Fiscal Year 2006-07 Budget at the Special Board Meeting scheduled for May 8, 2006.

It was agreed that staff would work with District Legal Counsel to develop and cause to be mailed a notice to all property owners in the District notifying them of a proposed rate increase and the date & time of a hearing on an Ordinance to implement such an increase. In order to adhere to the requirements of Proposition 218 this notice will be mailed on or before May 12, 2006.

**INFORMATION ITEMS – FOR RECEIPT & FILE**

13. **Ventura Countywide Integrated Regional Water Management Plan (VCIRWMP) – Ventura River Watershed Priority Projects Update**  
Received and filed.
14. **Monthly Financial Reports**  
Received and filed.
15. **Quarterly Investment Report**  
Received and filed.
16. **Staff Reports - Operations, Administration and Management of the District**  
Received and filed.
17. **Committee Reports**  
Received and filed.
18. **Items of Interest/Correspondence/Articles**  
Received and filed.
19. **Discussion** (items not on the agenda - three-minute limit)
  - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)  
  
None
  - b. Board Members  
  
Director Burg stated that the subject of reviewing the Directors' compensation schedule has come up during a couple of different committee meetings. Director Burg suggested this subject be placed on an agenda of a future Board meeting.

Chairman Curtis noted that the per diem for meals also needs to be addressed.

It was agreed that Directors' compensation will be on a Board meeting agenda for discussion in the near future. It was also agreed that the Executive Committee will continue working on evaluating the per diem rates and developing policies to adhere to AB1234.

c. General Manager

None

20. **Adjournment**

Chairman Curtis adjourned the meeting at 9:27 p.m.

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John R. Burg, Secretary

**APPROVED:**

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Stan Greene, Vice-Chairman