



## OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

### **NOTICE OF SPECIAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Ojai Valley Sanitary District Board of Directors will hold a special meeting at 7:00 p.m. on Monday March 30, 2009 at the District Office located at 1072 Tico Road, Ojai, California.

### **AGENDA**

The agenda is posted at the District Office no later than 24 hours preceding this Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54956. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda (Special Meeting None Permitted)**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

SPECIAL MEETING - AGENDA

March 30, 2009

Page 2

6. **Board Concerns** (Items not on the agenda - three-minute limit)

**CONSENT ITEMS:** - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Regular Meeting February 23, 2009 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Acceptance of Mainline Extension – North Signal Street – Ojai Area - Contract No. 2009-01**
- a. Accept into the District's sewer system approximately 328 feet of mainline sewer constructed in the Ojai area on North Signal Street, to District specifications, valued at \$52,000; and
  - b. Direct staff to add the value of this extension to the District's records for future accounting purposes.
9. **Approval of Checks**
- Approve the checks for payment as submitted.

**ACTION ITEMS:**

10. **Krankl Annexation & Sphere of Influence Adjustment (OVSD-2009-02) - Resolution No. 2009-05 – Contract No. 2009-05 – Mainline Extension**
- a. Find the Krankl Annexation to be Categorically Exempt in accordance with CEQA Guidelines Sections 15303 & 15303(d) (Class 3) and Section 15319(b) (Class 19);
  - b. Direct Staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
  - c. Authorize the Chairman to execute Contract No. 2009-05, Agreement For Wastewater Collection And Treatment Services Between The Ojai Valley Sanitary District and Mr. & Mrs. Krankl, to construct an approximately 360 feet extension of the mainline sewer in Santa Ana Road, Oak View.
  - d. Adopt Resolution No. 2009-05 initiating proceedings for the Krankl Annexation & Sphere of Influence Adjustment (OVSD 2009-05);

11. **Contract No. 2009-06 – Modification of District Facilities – Highway 33**

Authorize the Chairman to sign Contract No. 2009-08, Agreement For Modification of District Facilities Between the District and Ajaz Khan, to install a concrete encasement over 60 feet of the District's 6-inch mainline to facilitate the relocation of Mr. Khan's driveway.

12. **Ventura Avenue Pumping Station and Force Mains Project – Final Negative Declaration**

- a. Certify that your Board:
  - i) Has reviewed and considered the information contained in the "Ventura Avenue Sewer System Improvement Final Negative Declaration and Initial Study" (ND)
  - ii) Has determined that the ND has been completed in compliance with the California Environmental Quality Act (CEQA) and the State CEQA Guidelines.
  - iii) Has determined that the ND reflects the independent analysis and judgment of your Board.
- b. Find that the project will have no significant impact, and find that on the basis of the Initial Study and comments received, there is no substantial evidence, in light of the whole record, that the project may have a significant effect on the environment.
- c. Approve and adopt the Negative Declaration and Approve the Project.
- d. Certify that each finding and determination made here is based on the competent and substantial evidence, both oral and written, contained in the entire administrative record relating to the Project, which includes, but is not limited to: (a) the ND and all technical reports and references cited in the ND, (b) the taped minutes and written materials from the Board's meetings of March 24, 2008, January 13, 2009, and March 30, 2009 and all documents submitted therewith, (c) all completed Project reports, all completed Project correspondence, and all finished Project data and documents located in the District's official files, and (d) all documents referenced in or relied upon in any of the above listed records. These findings and determinations constitute the independent findings and determinations of the District Board in all respects and are fully completely sup-

ported by the substantial evidence in the record as a whole. Any finding made by the District Board shall be deemed made, regardless of where it appears in this document. All of the language included in this document constitutes findings by the District Board, whether or not any particular sentence or clause includes a statement to that effect. The District Board intends that these findings be considered as an integrated whole, and whether or not any part of these findings fail to cross reference or incorporate by reference any other part of these findings. The Administrative Record shall be maintained in the District's official files in the District's offices.

- e. Direct staff to complete Notice of Determination on the Ventura Avenue Sewer System Improvement.

13. **Budget Adjustment No. 2009-07 – Funds Carryover From FY 2007/08**

Adopt Budget Adjustment No. 2009-27 continuing the outstanding expenditure for the replacement of the Collection System's Maintenance Management Software from the prior fiscal year into the Fiscal Year 2008/2009 Budget in the amount of \$16,459.

14. **Sanitary Sewer Management Plan (SSMP) – Contract Nos. 2009-07 & 2009-08**

- a. Authorize the Chairman to sign Contract No. 2009-07, Agreement For Consulting Services To Assist in the Completion of a Sewer System Management Plan Between Ojai Valley Sanitary District and Dudek and Associates, on a time and materials basis not to exceed \$14,000; and
- b. Authorize the Chairman to sign Contract No. 2009-08, Agreement For Technical Services For the Development of a Hydra Hydraulic Model of the Sewer System Between Ojai Valley Sanitary District and 3-Waters Technical Services for a lump sum price of \$15,060 and \$5,000 for as needed training.
- c. Adopt Budget Adjustment No. 2009-29 transferring \$20,060 from the Rate Stabilization Reserve to cover the cost of Contract No. 2009-08 including the cost of training.

15. **Surplus Vehicle – 1994 Chevrolet ¾ Ton Truck**

- a. Declare the 1994 ¾ Ton Chevrolet Truck, surplus to the needs of the District; and
- b. Direct staff to dispose of the surplus vehicle through a public bidding process, and

- c. Direct staff to return all funds received from the disposal to the Vehicle Replacement Reserve.

16. **Treatment Plant Replacement Equipment – Air Conditioning Unit - Influent Pump Station Motor Control Center**

Adopt Budget Adjustment No. 2009-26, transferring \$6,233.00 from Treatment Plant Replacement Reserve into Equipment Maintenance – Treatment Plant to replace the funds spent on replacement of the influent pump station motor control center air conditioning unit.

17. **2007 Bond Funds Transfer – Ventura Avenue Pump Station and Force Mains Project**

Adopt Budget Adjustment No. 2009-25 transferring 2007 COP funds into appropriate accounts to reimburse costs for the Ventura Avenue Pump Station and Force Mains project.

18. **Resolution No. 2009-04 – Expressing Appreciation To Randall W. Karr For Service to The District**

- a. Adopt Resolution No. 2009-04, Expressing Appreciation to Randall W. Karr; and
- b. Direct staff to forward the adopted Resolution to Mr. Karr's family.

19. **January 2005 Storms – Distribution of FEMA Funds – Budget Adjustment No. 2009-28**

Adopt Budget Adjustment No. 2009-28 authorizing the transfer of \$727,015 of the FEMA funds received for the January 2005 storm related projects into the Rate Stabilization Reserve.

**INFORMATION ITEMS**

20. **Algae TMDL Efforts Update**

21. **Habitat Conservation Plan Update**

22. **Security of District Income**

23. **Monthly Financial Reports**

24. **Monthly Investment Report**

25. **Staff Reports - Operations, Administration and Management of the District**

26. **Committee Reports**

SPECIAL MEETING - AGENDA

March 30, 2009

Page 6

27. **Oral Reports On Meetings, Seminars, or Conferences Attended**
28. **Items of Interest/Correspondence/Articles**
29. **Discussion** (items not on the agenda - three-minute limit)
  - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
  - b. Board Members
  - c. General Manager
30. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

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**Brenda Krout – Clerk of the Board**

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**Date & Time Posted At  
District Office**