



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a special meeting at 7:00 p.m. on Monday February 27, 2006, at the District Office located at 1072 Tico Road, Ojai California.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

PRESENTATIONS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Regular Meeting January 23, 2006 and Special Meeting January 11, 2006 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Eubanks Annexation (OVSD 2006-01) Resolution No. 2006-02**
- a. Find the Eubanks Annexation (OVSD 2006-01) to be Categorically Exempt in accordance with CEQA Section 15319 (a) & (b);
 - b. Direct Staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
 - c. Adopt Resolution No.2006-02 initiating proceedings for the Eubanks Annexation (OVSD 2006-01).
9. **Mainline Extension Acceptance & Reimbursement Agreement No. 2006-02 – Montessori School of Ojai Property – Baldwin Road**
- a. Approve and accept the Sewer Improvements constructed by Montessori School of Ojai to serve APN 032-0-010-030, valued at \$100,227.50, into the Ojai Valley Sanitary District's sewer system for maintenance & operation; and
 - b. Approve Reimbursement Agreement No. 2006-02 with Montessori School of Ojai for the sewer improvements constructed by the School to serve their property on Baldwin Road, Ojai.
10. **Approval of Checks and Warrants**
- Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

11. **Contract No. OVSD 2006-03 – Agreement For Wastewater Collection And Treatment Services – Bryant Circle Sewer Extension**
 - a. Authorize the Chairman to sign Contract No. 2006-03, Agreement for Wastewater Collection And Treatment Services Construction of Sewerage Facilities, with Bryant Circle LLC (Developer); and
 - b. Accept easement, as outlined in the Easement Deed from Bryant Circle LLC, executed by Edwin Frank Moore, Manager Member Bryant Circle LLC, across a parcel of property identified as assessor's parcel number 024-0-012-205.

12. **Contract No. 2006-02 – Wastewater Treatment Plant Capital Improvement Plan**
 - a. Authorize the Chairman to sign Contract No. 2006-02, Agreement For Consulting Services For Development of a Capital Improvement Plan For the Wastewater Treatment Plant Between Ojai Valley Sanitary District and Red Oak Consulting, for a fixed fee of \$36,900 including all labor, travel and related expenses for project staff; and
 - b. Adopt Budget Adjustment No. 2006-16 transferring \$36,900 from the Treatment Plant Replacement Reserve into account number 1-5-03-5620, Management/Engineering & Technical Services – Administration.

13. **Contract No. 2006-04 – Amendment No. 1 To Contract No. 2005-02 - Inspection Services Winery Siphon Project – True Environmental**
 - a. Authorize the Chairman to sign Contract No. 2006-04, Amendment No. 1 to Contract No. 2005-12, Agreement For Inspection Services Between Ojai Valley Sanitary District and True Environmental Services; and
 - b. Adopt Budget Adjustment No. 2006-17 transferring funds from the Collection System Replacement Reserve into the Major Expenditures-C/S account to cover the cost of the contract amendment.

14. **Mid-Year Financial Reports**
 - a. Review proposed adjustments to Fiscal Year 2005/2006 Budget
 - b. Approve Budget Adjustment No. 2006-18; and
 - c. Provide any direction to staff deemed appropriate.

15. **Fiscal Year 2006-2007 Budget Preparation Schedule**

- a. Adopt the budget schedule as presented; and
- b. Select either Saturday May 6 or Monday May 8, for a Special Meeting to conduct a budget study session and adoption of the Final Budget.

OR

- c. Select dates for two Special Meetings, one to conduct a Budget Study Session and the second for the adoption of the Final Budget and approval of a new rate for fiscal year 2006-07.

INFORMATION ITEMS – FOR RECEIPT & FILE

16. **Progress Report on Winery Siphon Project**

17. **Annual Connection Charge Reserve Report**

18. **Staff Reports - Operations, Administration and Management of the District**

19. **Committee Reports**

20. **Items of Interest/Correspondence/Articles**

21. **Discussion** (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
- b. Board Members
- c. General Manager

22. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout - Clerk Of The Board

**Date & Time Posted At
District Office**