



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023
(805) 646-5548 • FAX (805) 640-0842
www.ojaisan.org

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OJAI VALLEY SANITARY DISTRICT

The Regular Meeting of the Ojai Valley Sanitary District Board of Directors was held at the District Office, 1072 Tico Road on February 23, 2009. The meeting was called to order by Chairman Kaiser at 7:00 p.m. and roll call taken as follows:

- DIRECTORS PRESENT:** Peter M. Kaiser
John R. (Randy) Burg
John R. (Jack) Curtis
William E. Lotts
George Galgas
Stan Greene
- DIRECTORS ABSENT:** Russ Baggerly
- STAFF PRESENT:** John K. Correa, General Manager
Brenda Krout, Clerk of the Board
Ronald E. Sheets, Operations Superintendent
- OTHERS PRESENT:** Mark Zirbel, District Legal Counsel

4. **Pledge of Allegiance**

Chairman Kaiser led the pledge of allegiance.

5. **Additions or amendments to the Agenda**

None

6. **Public Concerns** (items not on the agenda - three minute limit). This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

ACTION

Upon motion of Director Curtis, seconded by Director Galgas and passed by unanimous roll call vote Item Nos. 7, 8 & 9 on the consent calendar were approved as submitted.

7. **Approval of Minutes** - Regular Meeting January 26, 2009 and Special Meetings February 2, 2009 & February 4, 2009. (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Wachtell Annexation (OVSD-2009-01)-Resolution No. 2009-03**
- a. Find the Wachtell Annexation (OVSD 2009-01) to be Categorically Exempt in accordance with CEQA Section 15319 (a) & (b);
 - b. Direct Staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
 - c. Adopt Resolution No.2009-03 initiating proceedings for the Wachtell Annexation (OVSD 2009-01);
9. **Approval of Checks**
- Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

10. **Massey-Coleman Mainline Extension Contract No. 2009-01**

Proposed mainline extension to provide sewer service to 1055 N. Signal was reviewed.

ACTION

Upon motion of Director Burg, seconded by Director Lotts and passed by unanimous roll call vote the Massey-Coleman mainline extension was found to be Categorically Exempt in accordance with CEQA Class 3, Section 15303(d) and staff was directed to file a Notice of Exemption in accordance with CEQA Section 15062; and the Chairman was authorized to execute Contract No. 2009-01, Agreement For Wastewater Collection And Treatment Services Between The Ojai Valley Sanitary District and Paul Massey & Lin Coleman, to construct an approximately 328 feet extension of the mainline sewer in Signal Street, Ojai.

11. **Re-Schedule March 2009 Board Meeting**

The need to re-schedule the March 2009 regular Board meeting was discussed.

ACTION

Upon motion of Director Curtis, seconded by Director Galgas and duly passed the regular Board of Directors meeting scheduled for March 23, 2009 was cancelled and a Special Meeting was scheduled for Monday March 30, 2009 at 7:00 p.m. to address regular District business for the month of March.

12. **Fiscal Year 2009-2010 Budget Preparation Schedule**

The proposed schedule for the preparation, review and adoption of the budget for fiscal year 2009-2010 was reviewed and discussed.

ACTION

Upon motion of Director Curtis, seconded by Director Lotts and duly passed the budget schedule was adopted as presented; Monday May 4, 2009 was selected for a Special Meeting to conduct a budget study session; and a Special Meeting was scheduled to be held on Wednesday May 6, 2009 for the adoption of the Final Budget. Staff was directed to cancel the regularly scheduled Board Meeting in May that falls on a District observed holiday, Memorial Day May 25, 2009; and to schedule a Special Meeting to be held on Tuesday May 26, 2009 to conduct regular District business for the month of May.

13. **Mid-Year Financial Reports**

The status of the budget at mid-point in the fiscal year was reviewed. Staff presented proposed adjustments to the fiscal year budget based on projections for operational expenses for the remainder of the current fiscal year.

ACTION

Upon motion of Director Burg, seconded by Director Greene and passed by unanimous roll call vote the proposed adjustments to Fiscal Year 2008/2009 Budget were reviewed and Budget Adjustment No. 2009-24 was adopted.

INFORMATION ITEMS – FOR RECEIPT & FILE

14. **Connection Fees Update**

Received and filed.

15. **Monthly Investment Report**

Received and filed.

16. **Staff Reports - Operations, Administration and Management of the District**

Received and filed.

Staff was directed to bring to the March 2009 meeting a resolution for their adoption expressing the Board's appreciation of the work Randall Karr, contracted telemetry technician, performed for the District for over 20 years; the adopted resolution will be forwarded to Mr. Karr's surviving relatives.

17. **Committee Reports**

Received and filed.

18. **Oral Reports On Meetings, Seminars, or Conferences Attended**

None

19. **Items of Interest/Correspondence/Articles**

Received and filed.

20. **Discussion** (items not on the agenda - three-minute limit)

a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)

None

b. Board Members

Director Burg announced that he has reported to District staff his suspicion that a property in his neighborhood has 2 single family residences on it while being billed sewer service for only 1 single family resident. District staff is investigating this property. Director Burg expressed his opinion that this type of illegal connection is happening in many areas in the District.

c. General Manager

Mr. Correa reported that he attended an UCSB Economic Forecast Workshop last Friday where the projected economic future of the Ventura County was discussed. It was noted that Cities and the County are experiencing the most financial hardship due to the reduction in sales tax revenue. It was predicted that in the next couple of years inflation will be a big factor in the economy. Mr. Correa explained that he will be passing this information on to Morgan Stanley to make sure they are considering the potential future inflation issues when making investment decisions for the District's funds.

21. **Adjournment**

Chairman Kaiser adjourned the meeting at 7:59 p.m.

John R. (Randy) Burg, Secretary

APPROVED:

Peter M. Kaiser, Chairman