



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 7:00 p.m. on Monday February 26, 2007, at the District Office located at 1072 Tico Road, Ojai California.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

PRESENTATIONS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Regular Meeting January 22, 2007 and Special Meeting January 29, 2007 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Approval of Checks and Warrants**

Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

9. **Mid-Year Financial Reports**

- a. Review proposed adjustments to Fiscal Year 2006/2007 Budget
- b. Approve Budget Adjustment No. 2007-15; and
- c. Provide any direction to staff deemed appropriate.

10. **Replacement of Treatment Plant's Computerized Maintenance Management System (CMMS)**

- a. Authorize the General Manager to purchase the Maintenance Connection, Inc. CMMS software as quoted for \$15,988; and
- b. Adopt Budget Adjustment No. 2007-16, transferring \$15,988 from Equipment Replacement Reserve into Major Expenditures – Treatment Plant.

11. **Treatment Plant Electrical Safety & Regulatory Compliance**

- a. Authorize the General Manager to sign the project proposal for POWR-GARD Power System Study / Arc-Flash Hazard Assessment as quoted for \$24,470; and
- b. Authorize staff to transfer \$24,470 from the Treatment Plant Upgrade Fund into the Future Purchases Reserve as a loan to be repaid with the Fiscal Year 2007-08 Budget; and
- c. Adopt Budget Adjustment No. 2007-17, transferring \$24,470 from the Future Purchases Reserve into Major Expenditures – Treatment Plant.

12. **Fiscal Year 2007-2008 Budget Preparation Schedule**

- a. Adopt the budget schedule as presented; and
- b. Select either Saturday April 28th or Monday April 30th, for a Special Meeting to conduct a budget study session;
- c. Set a Special Meeting to be held on Monday May 7th for the adoption of the Final Budget;
- d. Direct Staff to cancel the regularly scheduled Board Meeting in May that falls on a District observed holiday, Memorial Day May 28, 2007; and
- e. Set a Special Meeting to be held on Tuesday May 29, 2007 to conduct regular District business for the month of May.

INFORMATION ITEMS – FOR RECEIPT & FILE

13. **Monthly Investment Report**

14. **Staff Reports - Operations, Administration and Management of the District**

15. **Committee Reports**

16. **Oral Reports On Meetings, Seminars, or Conferences Attended**

17. **Items of Interest/Correspondence/Articles**

18. **Discussion** (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
- b. Board Members
- c. General Manager

19. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout - Clerk Of The Board

**Date & Time Posted At
District Office**