



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a special meeting at 7:00 p.m. on Monday December 21, 2009 at the District Office located at 1072 Tico Road, Ojai, California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a)).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 24 hours preceding this Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54956. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

SPECIAL MEETING - AGENDA

December 21, 2009

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1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda (Special Meeting None Permitted)**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.
6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Regular Meeting November 23, 2009 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Approval of Checks**

Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

9. **Replacement of Treatment Plant Filter & Effluent Turbidimeters**
 - a. Authorize staff to replace the Treatment Plant Tertiary Filter and Effluent Turbidimeters as proposed from HACH c/o Ponton Industries, Inc. for a total cost of \$16,400.00, including tax & installation; and
 - b. Adopt Budget Adjustment No. 2010-22, transferring \$16,400.00 from Treatment Plant Replacement Reserve into Major Expenditures – Treatment Plant account.

10. [Ventura Avenue Sewer Improvements Unit 2 – Inspector Services](#)

- a. Authorize extending the retention of inspection services through Yoh Company for the Ventura Avenue Improvement Project through the end of June 2010; and
- b. Adopt Budget Adjustment No. 2010-23 transferring funds from the Collection System Replacement Reserve into the Major Expenditures-Office account to cover the cost of the inspection services.

11. [Customer Service Database Completion – Contract No. 2009-32](#)

- a. Authorize the Chairman to sign Contract No. 2009-32 with CPI Solutions, For Consulting Services For Completion of Customer Service Database, in an amount not to exceed \$55,680; and
- b. Adopt Budget Adjustment No. 2010-19 transferring \$45,368 from the Contingency & Stabilization Reserve into Other Professional Services-Office account to fund this contract.

12. [Meeting With Regional Water Quality Control Board Staff Regarding The Algae Total Maximum Daily Loa, December 14, 2009](#)

- a. Adopt Larry Walker Associates' Comments on the UCSB Study and direct the comments to be transmitted to the Regional Water Quality Control Board; and
- b. Direct staff as deemed appropriated.

13. [Election of Officers & Appointment of Committees & Board Representatives](#)

- a. Conduct election of Officers of the Board to serve for calendar year 2010 according to the process outlined in Article VII of the Bylaws; and
- b. Adopt Resolution No. 2009-14, Adoption of Ojai Valley Sanitary District Bylaws authorizing the 10 established Standing Committees to remain active for 2010; and
- c. Newly elected Chairperson will appoint individual Directors to serve on Board Committees and as the Board's representative to boards, committees and agencies outside the District for calendar year 2010.

14. [Closed Session: Conference With Legal Counsel – Existing Litigation Government Code §54956.9\(a\) – Sedlak v. Ojai Valley Sanitary District, et al.; Case No. 56-2007-00285342-CU-PO-VTA](#)

INFORMATION ITEMS

15. [CSRMA Risk Control Survey 2009 Report](#)
16. [Strategic Plan Review Schedule](#)
17. [Monthly Financial Reports](#)
18. [Monthly Investment Report](#)
19. [Staff Reports - Operations, Administration and Management of the District](#)
20. [Committee Reports](#)
21. **Oral Reports On Meetings, Seminars, or Conferences Attended**
22. [Items of Interest/Correspondence/Articles](#)
23. **Discussion** (items not on the agenda - three-minute limit)
 - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
24. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout – Clerk of the Board

**Date & Time Posted At
District Office**