



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

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www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 6:00 p.m. on Monday November 22, 2010 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

PUBLIC INPUT:

All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.

Items Not On The Agenda:

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

Items On The Agenda:

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

6. **Board Concerns** (Items not on the agenda - three-minute limit)

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Regular Meeting October 25, 2010 and Special Meeting November 9, 2010 (a recording of each meeting is retained at the District Office for a minimum of 4 years)
8. **Gramckow Annexation And Sphere of Influence Adjustment (OVSD 2010-03) – Resolution No. 2010-16**
 - a. Find Gramckow Annexation & Sphere of Influence Adjustment (OVSD 2010-03) to be Categorical Exempt in accordance with CEQA Section 15319 (b) and the District's Administrative Supplement To The State CEQA Guidelines; and
 - b. Direct Staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
 - c. Adopt Resolution No. 2010-16 initiating proceedings for the Gramckow Annexation and Sphere of Influence Adjustment (OVSD 2010-03);
9. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

10. **Recognition of John R. (Jack) Curtis' Service**

Adopt Resolution No. 2010-19, Resolution of Commendation and Expression of Appreciation of John R. (Jack) Curtis For His Years of Dedicated Service To The Ojai Valley Sanitary District.

11. **Employee Benefits – Health Insurance – Cafeteria Plan**

- a. Approved increasing the Cafeteria Plan monthly amount to \$1,290 for each employee to purchase health insurance coverage for themselves and their dependents;
- b. Authorize the increase to the Cafeteria Plan to be effective December 1, 2010 to cover new health insurance premiums beginning January 1, 2011; and
- c. Adopt Resolution No. 2010-18, Fixing the Employer's Contribution, reflecting the changes to the Cafeteria Plan; and
- d. Direct staff to forward the executed Resolution No. 2010-18 to CalPERS notifying them of these changes.

12. **Resolution No. 2010-17 – Proposed Revised District Bylaws**

Adopt Resolution No. 2010-17, Resolution For The Adoption Of The Ojai Valley Sanitary District Bylaws, effective November 22, 2010.

13. **Continue Efforts to Identify Replacement For the SDS Financing Program**

- a. Direct staff to continue efforts to identify an appropriate replacement for the SDS Financing Program.

Or

- b. Direct Staff as the Board deems appropriate.

14. **Special District Committee For VRSD Representation**

The Chairman appoint a Director to serve as the District's representative on the Special District Committee for Ventura Regional Sanitation District Representation.

15. **December Meeting Schedule**

- a. Cancel the regular Board of Directors' meeting scheduled for December 27, 2010; and
- b. Schedule a Special Meeting for Monday December 20, 2010 at 6:00 p.m. to address regular District business for the month of December.

16. **Ventura Avenue Improvement Project – Pig-Catcher - Blois Construction – Contract No. 2010-16**
- a. Award Contract No. 2010-16 to Blois Construction, as the lowest responsible bidder, in the amount of \$63,591 and authorize the Chairman to sign the contract; and
 - b. Adopt Budget Adjustment No. 2011-11, transferring from the Collection System Replacement Reserve \$63,591 to provide funding for this contract.

INFORMATION ITEMS – FOR RECEIPT & FILE

17. **Monthly Financial Reports**
18. **Monthly Investment Report**
19. **Staff Reports - Operations, Administration and Management of the District**
20. **Committee Reports**
21. **Oral Reports On Meetings, Seminars, or Conferences Attended**
22. **Items of Interest/Correspondence/Articles**
23. **Discussion** (items not on the agenda - three-minute limit)
- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
24. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:


John K. Correa – General Manager

11-18-10 10:30 am
**Date & Time Posted At
District Office**