



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 7:00 p.m. on Monday November 24, 2008, at the District Office located at 1072 Tico Road, Ojai California.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

6. **Board Concerns** (Items not on the agenda - three-minute limit)

PUBLIC HEARINGS:

None

PRESENTATIONS:

7. **Update on Algae Survey & TMDL In Ventura River**

Diana Engle of Larry Walker Associates and Chris Julian of URS.

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

8. **Approval of Minutes** - Special Meeting October 28, 2008 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

9. **Acceptance of Easement Kunkle Wash Area - Oak View**

a. Accept the easement as outlined in the Easement Deed from Janice L. Hall, Trustee of the Hall Trust, in the Kunkle Wash area of Oak View, to accommodate the existing mainline sewer; and

b. Direct staff to record this executed easement with the County of Ventura's recorder.

10. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

11. **Request For Relief of Sewer Service Fees – Oak Haven Housing Community**

a. Deny the request from Newport Pacific Family of Companies to restructure the monthly sewer service charges for their 22-space Manufactured Housing Community located on Maricopa Highway known as Oak Haven to a occupancy and/or usage basis; and

- b. Direct Staff to notify Newport Pacific Family of Companies of the Board's action.

OR

- c. Take whatever action the Board deems appropriate.

12. **Development of New Connection Fee Structure**

- a. Agree that the structure of the Treatment Plant and Collection System connection related fees should be revised:
- b. Task the Finance Committee to work with Staff to study the current Treatment Plant and Collection System connection related fees and develop a recommended revision to the structure of these fees to be presented to the Board

13. **OVSD Wastewater Treatment Plant Master Plan**

- a. Establish an Ad Hoc Committee to look into the issues regarding the acquisition of property and the Treatment Plant master plan; and
- b. Authorize the Chairman to assign three Directors to serve on this Committee.

OR

- c. Schedule a Special Meeting of the Board to look into the issues regarding the acquisition of property and the Treatment Plant master plan.

14. **Ventura County Special Districts Association's Representation To the Ventura Regional Sanitation District Board of Directors**

Chairman appoint a representative to serve on the Special Districts Committee to work on developing formal policies and procedures for the selection of a Representative & Alternate to the Ventura Regional Sanitation District Board of Directors.

15. **Revised – Prior Fiscal Year Budget – Income & Expense Reconciliation**

- a. Rescind Budget Adjustment No. 2009-14; and
- b. Adopt Budget Adjustment No. 2009-17 authorizing \$32,000 of the \$217,821 surplus to be transferred into the Future Purchase Reserve and the remaining \$185,821 to be transferred Rate Stabilization Fund

16. **I&I Flow Study & Rain Dependent I&I Analysis**

- a. Authorize the Chairman to sign Contract No. 2008-12, Agreement For Technical Services For Flow Monitoring Services between OVSD and Utility Systems, Science and Software, on a time and material basis in an amount not to exceed \$45,060; and
- b. Authorize the Chairman to sign Contract No. 2008-11, Agreement For Technical Services For Flow Monitoring Analysis between OVSD and ADS Environmental Services, on a time and material basis in an amount not to exceed \$8,972.

17. **Sanitary Sewer Overflow Warning & Monitoring Services**

- a. Authorize the Chairman to sign Contract No. 2008-13, Agreement For Technical Services For SSO Monitoring Services Between OVSD and Utility System, Science and Software, in an amount not to exceed \$31,059.50; and
- b. Adopt Budget Adjustment No. 2009-18 transferring \$32,000 from the Future Purchase Reserve to Major Expenditure-Collection System account to cover the cost of this contract.

17A. **OVSD Ordinance Nos. 1 & 2 Revisions – Contract No. 2008-14 – Management Partners, Inc.**

Authorize the Chairman to sign Contract No. 2008-14, Agreement For Consulting Services Between OVSD and Management Partners, Inc. in an amount not to exceed \$5,300.

INFORMATION ITEMS – FOR RECEIPT & FILE

18. **Annual Connection Charge Reserve Report**

19. **Monthly Investment Report**

20. **Monthly Financial Reports**

21. **Staff Reports - Operations, Administration and Management of the District**

22. **Committee Reports**

23. **Oral Reports On Meetings, Seminars, or Conferences Attended**

24. **Items of Interest/Correspondence/Articles**

25. **Discussion** (items not on the agenda - three-minute limit)
- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
26. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout - Clerk Of The Board

**Date & Time Posted At
District Office**