



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

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www.ojaisan.org

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a special meeting at 7:00 p.m. on Monday November 19, 2007 at the District Office located at 1072 Tico Road, Ojai, California.

AGENDA

The agenda is posted at the District Office no later than 24 hours preceding this Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54956. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda (Special Meeting None Permitted)**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

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6. **Board Concerns** (Items not on the agenda - three-minute limit)

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Regular Meeting October 22, 2007 (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Approval of Checks**

Approve the checks for payment as submitted.

ACTION ITEMS:

9. **2007 Series COP Issue – Resolution No. 2007-13**

Adopt Resolution No. 2007-13, Resolution of the Board of Directors of the Ojai Valley Sanitary District Approving an Indenture of Trust, A Continuing Disclosure Agreement, Escrow Instructions, A Purchase Contract and an Official Statement; Making Certain Determinations Relating Thereto; and Authorizing Certain Other Actions in Connection therewith, as part of the process to proceed with the 2007 Series COP issue.

10. **McKee Annexation (OVSD-2007-03) – Resolution No. 2007-12 and Mainline Extension Contract No. 2007-13**

- a. Find the McKee Annexation (OVSD 2007-03) to be Categorically Exempt in accordance with CEQA Sections 15303(d) and 15319 (a) & (b);
- b. Direct Staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
- c. Adopt Resolution No.2007-12 initiating proceedings for the McKee Annexation (OVSD 2007-03);
- d. Authorize the Chairman to execute Contract No. 2007-13, Agreement For Wastewater Collection And Treatment Services Between The Ojai Valley Sanitary District and William and Madge McKee, to construct an approximately 672 feet extension of the District's mainline sewer in the Mira Monte area.

11. **Hazard Mitigation Grant Requests – Contract 2007-14 - Budget Adjustment No. 2008-13**
 - a. Authorize the Chairman to execute Contract No. 2007-14 between Risk Management Professionals and the District to provide consultant services for the development of 2008 PDM grant applications.
 - b. Adopt Budget Adjustment No. 2008-13 transferring funds from the Collection System Replacement Reserve to cover the Hazard Mitigation Grant applications costs.

12. **Contract No. 2007-15 – Environmental Consulting Services – Melvin R. Willis, Ph.D., AICP**
 - a. Authorize the Chairman to execute Contract No. 2007-15 between Melvin R. Willis, Ph.D., AICP Environmental Scientist and Planning Consultant and the District to provide consultant services for the development of the District's CEQA Administrative Supplement to State CEQA Guidelines; and
 - b. Adopt Budget Adjustment No. 2008-14 transferring funds from the Rate Stabilization Reserve to cover the cost of this contract.

13. **Refection of Paul Rogers' Claim**
 - a. Reject Mr. Rogers claim in its entirety; and
 - b. Inform Mr. Rogers, through a written notice, that the District has rejected his claim to satisfy the requirements of Government Code §913.

INFORMATION ITEMS – FOR RECEIPT & FILE

14. **Wastewater Treatment Plant Upgrade Preliminary Cost Estimate**
15. **Monthly Investment Report**
16. **Monthly Financial Reports**
17. **Staff Reports - Operations, Administration and Management of the District**
18. **Committee Reports**
19. **Oral Reports On Meetings, Seminars, or Conferences Attended**
20. **Items of Interest/Correspondence/Articles**

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21. **Discussion** (items not on the agenda - three-minute limit)
- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
22. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout – Clerk of the Board

**Date & Time Posted At
District Office**