



## OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

### **NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN** that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 7:00 p.m. on Monday October 26, 2009 at the District Office located at 1072 Tico Road, Ojai California.

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).

The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue or subject matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner.

### **PUBLIC INPUT:**

**All comments from the public are to be addressed to the Board of Directors, not to District Staff, Consultants or District Legal Counsel.**

### **Items Not On The Agenda:**

All speakers are requested to fill out a **Speaker Card (Green)** and submit it to the Clerk of the Board. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. This time limit may be modified by the Board Chairperson if necessary. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, **they can present a Comment Card (Peach)** which will be acknowledged by the Chairperson. No response will be given or action taken unless an emergency exists as defined in subdivision (b) of the Government Code 54954.2. Items requiring action will be referred to staff or placed on a subsequent agenda.

### **Items On The Agenda:**

All speakers are requested to fill out a **Speaker's Card (Green)** and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairperson of the Board. Speakers are encouraged to refrain from restating previous testimony. If a member of the **public does not wish to speak** but wishes the Board to have benefit of their position on an issue, they can present a **Comment Card (Peach)** which will be acknowledged by the Chairperson.

### **AGENDA**

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are recorded in their entirety (excluding authorized closed sessions).



10. **Prior Fiscal Year Budget – Income & Expense Reconciliation**

Adopt Budget Adjustment No. 2010-15 transferring the \$777,561 of surplus funds from fiscal year 2008/09 into the Contingency & Rate Stabilization Reserve.

11. **Bristol Road Sewer Replacement**

- a. Find the Bristol Road Sewer Replacement Project to be Categorically Exempt in accordance with CEQA Section 15302(c);
- b. Direct Staff to file a Notice of Exemption in accordance with CEQA Section 15062; and
- c. Approve the Bristol Road Sewer Replacement Project and authorize staff to begin work on the first phase; and
- d. Adopt Budget Adjustment No. 2010-14 transferring \$14,000 From the Collection System Capacity Reserve into the Major Expenditures- Collection System to cover the cost of the first phase.

12. **Network Server and Computer Replacements**

- a. Authorize the General Manager to purchase the following computer replacements at the cost and from the vendor listed:

| <u>Item</u>                        | <u>Vendor</u> | <u>Cost</u> |
|------------------------------------|---------------|-------------|
| • Network Server & Backup Unit     | Dell          | \$26,710.60 |
| • 3 Workstations – C/S             | Compuwave     | \$6,202.73  |
| • 2 Workstations – Admin.          | Compuwave     | \$2,379.34  |
| • 3 Custom Workstations            | Compuwave     | \$8,710.88  |
| • Workstation (replaced in August) | Compuwave     | \$1,297.92  |

- b. Adopt Budget Adjustment No. 2010-12 transferring \$45,302 from the Equipment Replacement Reserve into the Major Expenditures-Office account to cover the cost of this purchase.

13. **Board Member and Meetings Laptop Computers**

- a. Authorize the General Manager to purchase 9 laptop computers from Dell for \$1,357.54 each for a total of 12,217.86; and
- b. Adopt Budget Adjustment No. 2010-13 transferring \$12,218 from the General Fund into the Major Expenditures-Office account to cover the cost of this purchase.

14. **Replacement Treatment Plant Loader**

- a. Authorize the General Manager to purchase the new replacement John-Deere Loader JD524K from Coastline Equipment for \$102,981.68 including tax & delivery; and
- b. Authorize the purchase of the extended warranty for both the Powertrain and Hydraulics for the maximum 4,000 hours or 84 months for \$3,970; and
- c. Adopt Budget Adjustment No. 2010-08 transferring \$106,952 from Equipment Replacement Reserve into Major Expenditures – Treatment Plant.

15. **Replacement of Slide Gates – Treatment Plant**

Adopt Budget Adjustment No. 2010-16 transferring \$58,340 from the Treatment Plant Replacement Reserve into the Major Expenditures-T/P account to cover the cost of the 6 slide gates scheduled to be installed in November.

16. **Public Relations/Newsletter/Ordinance Committee's Work**

- a. Increase the Public Relations/Newsletter/Ordinance Committee's tasks to include developing recommendations to the Board regarding changes to the Board Compensation Ordinance and Board Bylaws.

**OR**

- b. Establish the Public Relations/Newsletter/Ordinance Committee's tasks as the Board deems appropriate.

17. **November & December Meeting Schedule**

- a. Schedule a Special Board Meeting to be held on Tuesday November 10, 2009 at 7:00 p.m. to receive a report about the TMDL issue and to consider a change order on the Ventura Avenue Sewer Improvement Project Unit one Contract No. 2009-09; and
- b. Cancel the regular Board of Directors meeting scheduled for December 28, 2009; and
- c. Schedule a Special Meeting for Monday December 21, 2009 at 7:00 p.m. to address regular District business for the month of December.

18. **Algae TMDL Report**

Direct staff as deemed appropriate.

**INFORMATION ITEMS – FOR RECEIPT & FILE**

19. **Annual Connection Charge Reserve Report**
20. **Monthly Financial Reports**
21. **Monthly Investment Report**
22. **Quarterly Investment Report**
23. **Staff Reports - Operations, Administration and Management of the District**
24. **Committee Reports**
25. **Oral Reports On Meetings, Seminars, or Conferences Attended**
26. **Items of Interest/Correspondence/Articles**
27. **Discussion** (items not on the agenda - three-minute limit)
  - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
  - b. Board Members
  - c. General Manager
28. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

\_\_\_\_\_  
**Brenda Krout – Clerk of the Board**

\_\_\_\_\_  
**Date & Time Posted At  
District Office**