



## OJAI VALLEY SANITARY DISTRICT

A Public Agency

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### MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS OJAI VALLEY SANITARY DISTRICT

The Regular Meeting of the Ojai Valley Sanitary District Board of Directors was held at the District Office, 1072 Tico Road on November 27, 2006. The meeting was called to order by Chairman Curtis at 7:03 p.m., and roll call taken as follows:

**DIRECTORS PRESENT:** Russ Baggerly  
Peter M. Kaiser  
Randy Burg  
William M. Stone  
John R. Curtis  
William E. Lotts  
Stan Greene (arrived at 7:10 p.m.)

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** John K. Correa, General Manager  
Brenda Krout, Clerk of the Board  
Ronald E. Sheets, Operations Superintendent

**OTHERS PRESENT:** Mark A. Zirbel, District Legal Counsel

3. **Pledge of Allegiance**

Chairman Curtis led the pledge of allegiance.

4. **Additions or amendments to the Agenda**

None

5. **Public Concerns** (items not on the agenda - three minute limit). This is an opportunity for members of the public to speak on items not on the agenda. (The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to pre

sent their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

None

6. **Board Concerns** (Items not on the agenda - three-minute limit)

Director Baggerly questioned Mr. Zirbel, District Legal Counsel, about his research on the CEQA statutory exemption designation for pipelines, asking if he had consulted an Attorney General's opinion on this subject. Mr. Zirbel stated he didn't recall reading an Attorney General's opinion during his research, and added that he didn't think that there was an Attorney General's opinion available on this designation. Director Baggerly stated that he felt that the District should request such an opinion.

It was agreed that staff will investigate the existence of such an Attorney General's opinion on the pipeline statutory exemption designation and their findings will be presented to the CEQA Committee for further discussion.

Director Kaiser requested an update on staff's winterizing efforts in the collection system and treatment plant. Mr. Sheets explained that details about these efforts are in his operations report included in agenda item number 16.

**CONSENT ITEMS:** - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

**ACTION**

Upon motion of Director Kaiser, seconded by Director Lotts and passed by unanimous roll call vote Item Nos. 7-8 on the consent calendar were approved as submitted.

7. **Approval of Minutes** - Regular Meeting October 23, 2006. (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Approval of Checks and Warrants**

Approve the checks and warrants for payment as submitted.

**ACTION ITEMS:**

9. **Resolution No. 2006-19 – Adopting Integrated Regional Water Management Plan (IRWMP) Prepared By the Watersheds Coalition of Ventura County**

The purpose of the Integrated Regional Water Management Plan prepared by the Watersheds Coalition of Ventura County was discussed.

Director Greene arrived at this point in the meeting, 7:10 p.m.

**ACTION**

Upon motion of Director Baggerly, seconded by Director Kaiser and passed by unanimous roll call vote Resolution No. 2006-19, Adopting the Watersheds Coalition of Ventura County Integrated Regional Water Management Plan, was adopted; and staff was authorized and directed to file a Notice of Exemption in accordance with provisions of the California Environmental Quality Act (CEQA).

10. **Technological Equipment Replacement And Update Purchases**

Staff reviewed the technological equipment replacement and update purchases being requested.

**ACTION**

Upon motion of Director Baggerly, seconded by Director Kaiser and passed by unanimous roll call vote the purchase of all the technology system replacements/updates as listed were approved; and Budget Adjustment No. 2007-12 transferring \$49,126 out of the Equipment Replacement Reserve to fund the purchase of the replacement and updates items listed was adopted.

11. **Collection System Capital Improvement Plan – Contract No. 2006-13**

The need for a Collection System Capital Improvement Plan was discussed. Various Directors shared their concern that the approach to developing such a plan is based on a “needs basis” not a “wants basis”. Including in the study an evaluation of the cost value to installing backflow prevention devices at all potential backflow sites in the District was discussed.

**ACTION**

Upon motion of Director Kaiser, seconded by Director Baggerly and passed by unanimous roll call vote the Chairman was authorized to sign Contract No. 2006-13, Agreement For Consulting Services For Development of a Capital Improvement Plan For the Collection System Between Ojai Valley Sanitary District and Red Oak Consulting, for a fixed fee of \$53,000 including all labor, travel and related expenses for project staff; and Budget Adjustment No. 2007-11 transferring \$53,000 from the Collection System Replacement Reserve into account number 5620.03, Management/Engineering & Technical Services – Administration was adopted.

**INFORMATION ITEMS – FOR RECEIPT & FILE**

12. **Treatment Plant & Collection System Connection Fees Analysis**

The report was received and filed. It was agreed that staff will work with District Legal Counsel to review Ordinance No. 34 regarding the validity of collecting the collection system connection fee as established.

13. **Status Report On SDS Program & SDS Reserve Fund**

Received and filed.

14. **Monthly Financial Reports**

Received and filed.

15. **Monthly Investment Report**

Received and filed.

16. **Staff Reports - Operations, Administration and Management of the District**

Received and filed.

Director Stone reported he thought the property south of the District's treatment plant is for sale and recommended the District consider purchasing the property. Mr. Correa stated it was his understanding that the Brooks Institute has already purchased the property. It was agreed that staff will look into the status of this property.

17. **Committee Reports**

Director Burg, member of the Lateral Inspection Program Ad Hoc Committee, requested a wording change to the November 20, 2006 Committee Report. The other Committee Members agreed with the requested change. The wording change is as follows:

"2. **Discussion of Proposed Areas To Investigate For Lateral Problems**

Staff distributed maps identifying areas throughout the District ~~suspected of having the most severe lateral problems~~ purposed for evaluation and presented sections of CCTV footage displaying I&I problems observed in these areas."

18. **Items of Interest/Correspondence/Articles**

Received and filed.

19. **Discussion** (items not on the agenda - three-minute limit)

- a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)

None

- b. Board Members

Director Kaiser inquired about the status of abandoning the trunk line in the Ventura River. Mr. Correa reported that the project to abandon this line is one of the projects submitted on the list for Integrated Regional Watershed Management Plan and may move forward in the grant program. However, the last storm did cause more cover to settle over this line.

- c. General Manager

None

Mr. Zirbel reported that LA County has received a temporary injunction against Kern County's ban on imported biosolids until the final ruling on this situation is received.

20. **Adjournment**

Chairman Curtis adjourned the meeting at 8:28 p.m.

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William M. Stone, Assistant Secretary

**APPROVED:**

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John R. Curtis, Chairman