



OJAI VALLEY SANITARY DISTRICT

A Public Agency

1072 Tico Road, Ojai, California 93023

(805) 646-5548 • FAX (805) 640-0842

www.ojaisan.org

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Ojai Valley Sanitary District Board of Directors will hold a regular meeting at 7:00 p.m. on Monday January 26, 2009 at the District Office located at 1072 Tico Road, Ojai California.

AGENDA

The agenda is posted at the District Office no later than 5 p.m. on the Friday preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b). All Board meetings are tape recorded in their entirety (excluding authorized closed sessions).

The business to be transacted is as follows:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions or amendments to the Agenda**
5. **Public Concerns** (items not on the agenda - three minute limit).

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ojai Valley Sanitary District Board of Directors encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to the District's jurisdiction. It is the desire of the Board that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speaker's Card and submit it to the Clerk of the Board before the item is taken up for consideration. All speakers are requested to present their information to the Board as concisely as possible with a three (3) minute time limit. Allowing an individual to speak more than three minutes is at the discretion of the Chairman of the Board. Speakers are encouraged to refrain from restating previous testimony. No response will be given or action taken unless an emergency exists. Items requiring action will be referred to staff or placed on a subsequent agenda.)

6. **Board Concerns** (Items not on the agenda - three-minute limit)

CONSENT ITEMS: - All consent items are considered in a single motion and voted on without discussion. Any item removed from the consent list at the request of a Board member or the public will be considered immediately following approval of the remaining consent items.

7. **Approval of Minutes** - Special Meeting December 22, 2008 and Special Meeting January 13, 2009. (a tape recording of each meeting is retained at the District Office for a minimum of 4 years)

8. **Approval of Checks**

Approve the checks and warrants for payment as submitted.

ACTION ITEMS:

9. **Treatment Plant Buildings – Bird Repellant System**

- a. Authorize the General Manager to sign the agreement with Antimite Pest and Termite Control to install 338 feet of Bird-B-Gone to the Operations and Maintenance buildings at the Treatment Plant for a cost not to exceed \$6,900, and
- b. Adopt Budget Adjustment No. 2008-21 transferring \$6,900 for the Building Reserve into the Building/Grounds Maintenance-Treatment Plant account.

10. **Replacement of Treatment Plant Security Swing Gate Operators**

- a. Authorize the General Manager to sign the proposal from Perimeter Security Systems to replace the Treatment Plant Swing Gate Operators at a cost not to exceed \$7,884.00, including tax & installation; and
- b. Adopt Budget Adjustment No. 2009-23 transferring \$7,884.00 from Treatment Plant Replacement Reserve into Equipment Maintenance – Treatment Plant account 5040.07.

11. **Community Facilities District Development**

- a. Authorize the Chairman to sign Contract No. 2009-04, Agreement For Consulting Services for Development of a Community Facilities District Between Ojai Valley Sanitary District and Mark E. Mandell d/b/a Mandell Municipal Counseling; and
- b. Adopt Budget Adjustment 2009-20 transferring funds from the SDS Reserve into the Other Professional Services – Office to cover the cost of Contract No. 2009-04.

12. **Annual Investment Policy – Resolution No. 2009-01**

- a. Adopt Resolution No. 2009-01, Resolution of the Board of Directors of the Ojai Valley Sanitary District Stating the Investment Policy For District Funds.
- b. Direct staff to continue working with Morgan Stanley to provide investment management services for the District.

OR

- c. Direct staff as the Board deems appropriate in regard to the investment of the District's funds.

13. **Change of Signature Authorizations – Ojai Community Bank**

Adopt Resolution No. 2009-02, Resolution For Local Agency Deposits, to update the list of authorized signatures on the District's savings account at the Ojai Community Bank.

14. **Strategic Plan – 2009**

- a. Approve the Strategic Plan-2009 as presented and direct staff to continue implementing the Plan.

OR

- b. Direct staff to revise the Strategic Plan according to Board's direction and bring back at a later meeting for approval.

15. **Appointment of Board Committees & Representatives**

Chairman appoint individual Directors to serve on the Board's Committees and as the Board's representative to boards, committees and agencies outside the District for calendar year 2009.

INFORMATION ITEMS – FOR RECEIPT & FILE

16. **Monthly Financial Reports**

17. **Monthly Investment Report**

18. **Quarterly Investment Report**

19. **Staff Reports - Operations, Administration and Management of the District**

20. **Committee Reports**

21. **Oral Reports On Meetings, Seminars, or Conferences Attended**
22. **Items of Interest/Correspondence/Articles**
23. **Discussion** (items not on the agenda - three-minute limit)
 - a. Public - (Public is requested to present completed speaker's card to Clerk of the Board)
 - b. Board Members
 - c. General Manager
24. **Adjournment**

A staff report providing more detailed information is available for most agenda items, and may be reviewed in the District office during regular business hours (Monday through Friday from 8 a.m. to 5 p.m.). Copies of individual reports may be requested from the Clerk of the Board (646-5548).

ATTEST TO POSTING:

Brenda Krout – Clerk of the Board

**Date & Time Posted At
District Office**

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 646-5549. (Govt. Code Section 54954.1 and 54954.2(a).